

# City of Seattle Special Events Routing Slip

Application #: S25NO397 Date(s): Sunday, November 30, 2025								
Approximate Attendance: 9,800								
	NAME	DEPARTMENT	EMAIL ADDRESS					
To:	Lt. Debbie Williams	Fire (FMO Special Events)	deborah.williams@seattle.gov					
	Eric Stewart	Metro	eric.stewart@kingcounty.gov					
	Kyle Griggs	Parks	kyle.griggs@seattle.gov					
	Capt. Sean O'Donnell	Police (Traffic)	sean.odonnell@seattle.gov					
	SPD Events	Police (Operations Center)	spdevents@seattle.gov					
	Lt. Bryan Clenna	Police (Traffic)	bryan.clenna@seattle.gov					
	Sgt. Shane Burditt	Police (Operations Center)	shane.burditt@seattle.gov					
	Off. Ryan Gallagher	Police (Operations Center)	ryan.gallagher@seattle.gov					
	OFC Sue Wong	Police (Operations Center)	sue.wong@seattle.gov					
	Travis Steichen	Risk Management	travis.steichen@seattle.gov					
	Jack Bighorse	SDOT	jack.bighorse@seattle.gov					
	8		<u>jack.orghorse@seattle.gov</u>					
From:	Kiah Patzkowsky	Special Events Committee (	Chair kiah.patzkowsky@seattle.gov					
Date:	Total Number of <b>PAGES</b> (Including Cover Sheet):							
EVENT NAME: Seattle Marathon and Half Marathon (UW Medicine) - S25NO397 - (11/30/2025)								
location or approved. l	route changes, approval, st	aff charges, and/or additional r rn by <b>EMAIL</b> to <b>Kiah Patzko</b>	cerning requested date(s), hours of use, equirements you desire, if event is wsky, Special Events Committee					
<b>DATE DUE:</b>								
Please refer to the attached SDOT Memo and Event Overview Map for additional traffic control details.								
Print Nan	ne: Jack Bighorse	Department:	SDOT					
Signature	: Jack Bighorse	Date: <b>11/1</b>	9/2025					

## CITY OF SEATTLE SDOT MEMORANDUM

Date: November 19, 2025

To: Kiah Patzkowsky, Special Events Program Manager

From: Jack Bighorse, SDOT Traffic Control Programs

Subject: Seattle Marathon and Half Marathon (UW Medicine) - S25NO397 - (11/30/2025)

The Seattle Department of Transportation has reviewed the requested use of the street from 04:00 on Sunday, November 30, 2025 to 16:00 on Sunday, November 30, 2025

We have no objection to the proposed use provided:

The applicant shall be required to obtain from a private supplier all necessary traffic control devices, including parking control signs, which must be in place a minimum of 72 hours in advance, and verified by the person or company setting out the barricades (the verification form can be filled out on-line at http://web1.seattle.gov/sdot/nopark). Traffic controls, their implementation, maintenance and removal shall conform to the City of Seattle Manual for In-Street Work, and follow the general guidelines of any sketches attached with this memorandum (copies of the City of Seattle Manual for In-Street Work may be obtained by request at 684-5086).

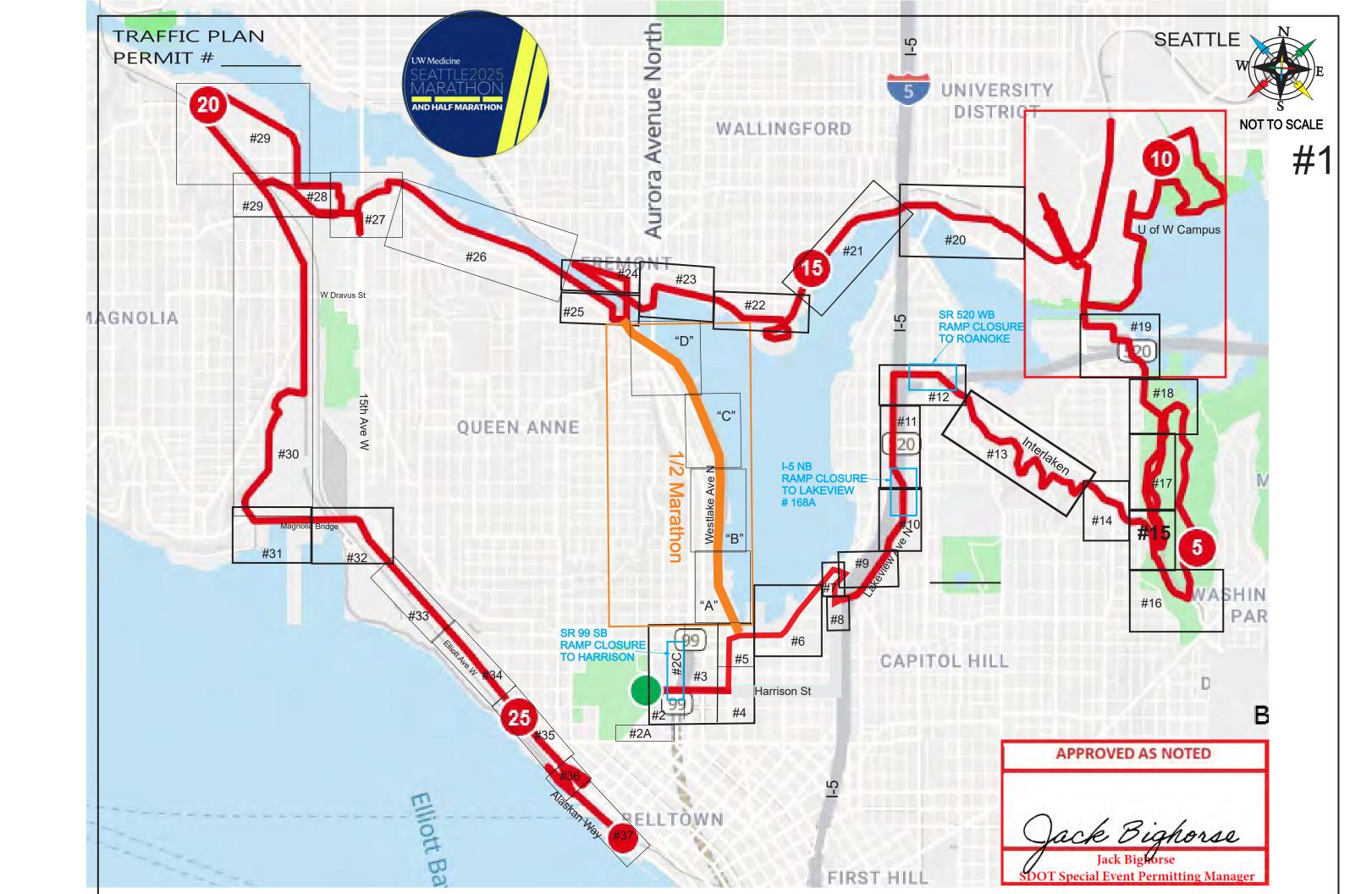
Seattle Police Department (SPD) officers shall direct traffic at all signalized intersections along the route, and any other locations deemed necessary by SPD.

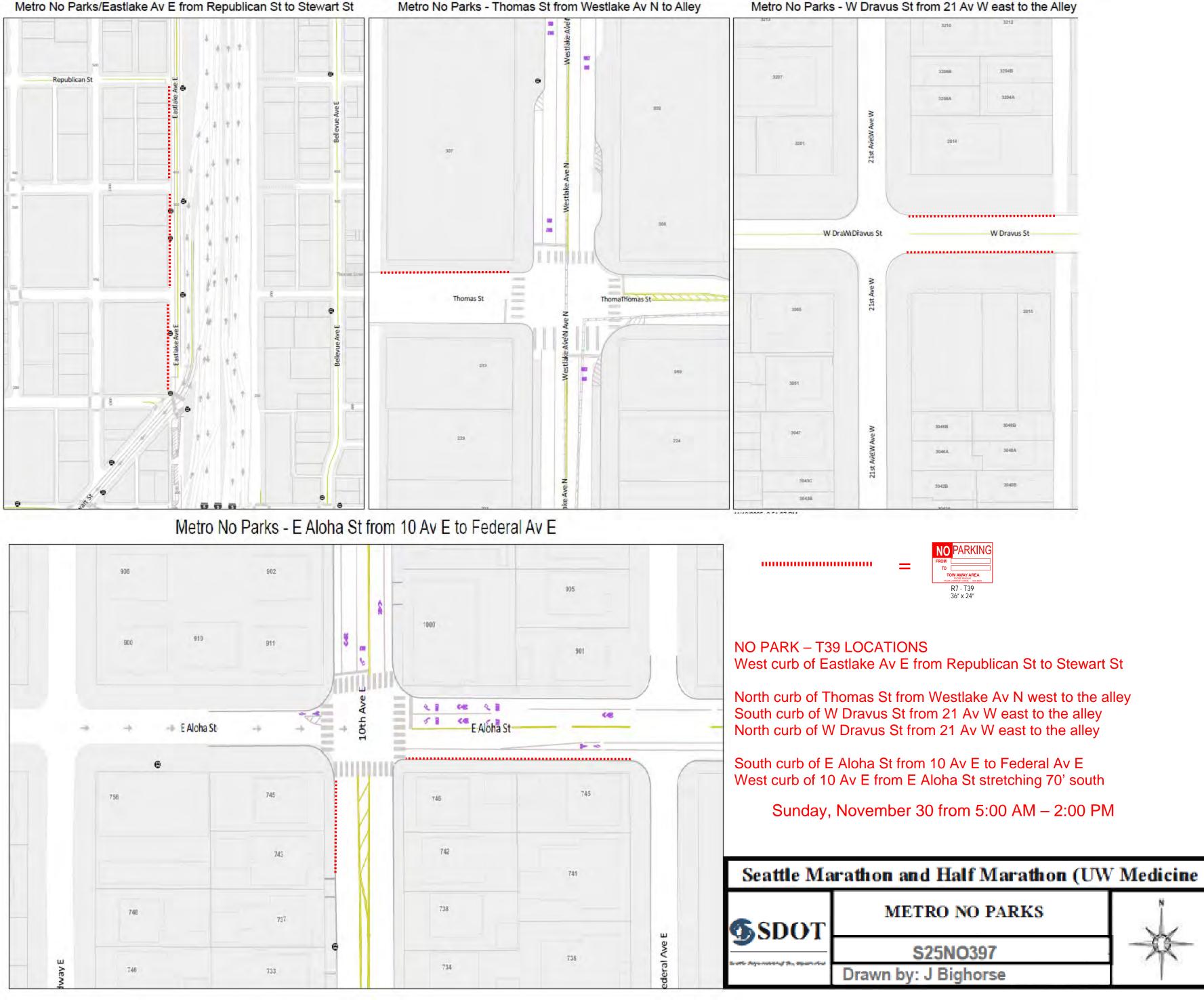
The applicant is responsible for all Lost Revenue fees for use of any pay parking spaces affected by this event. Please see the attached invoice.

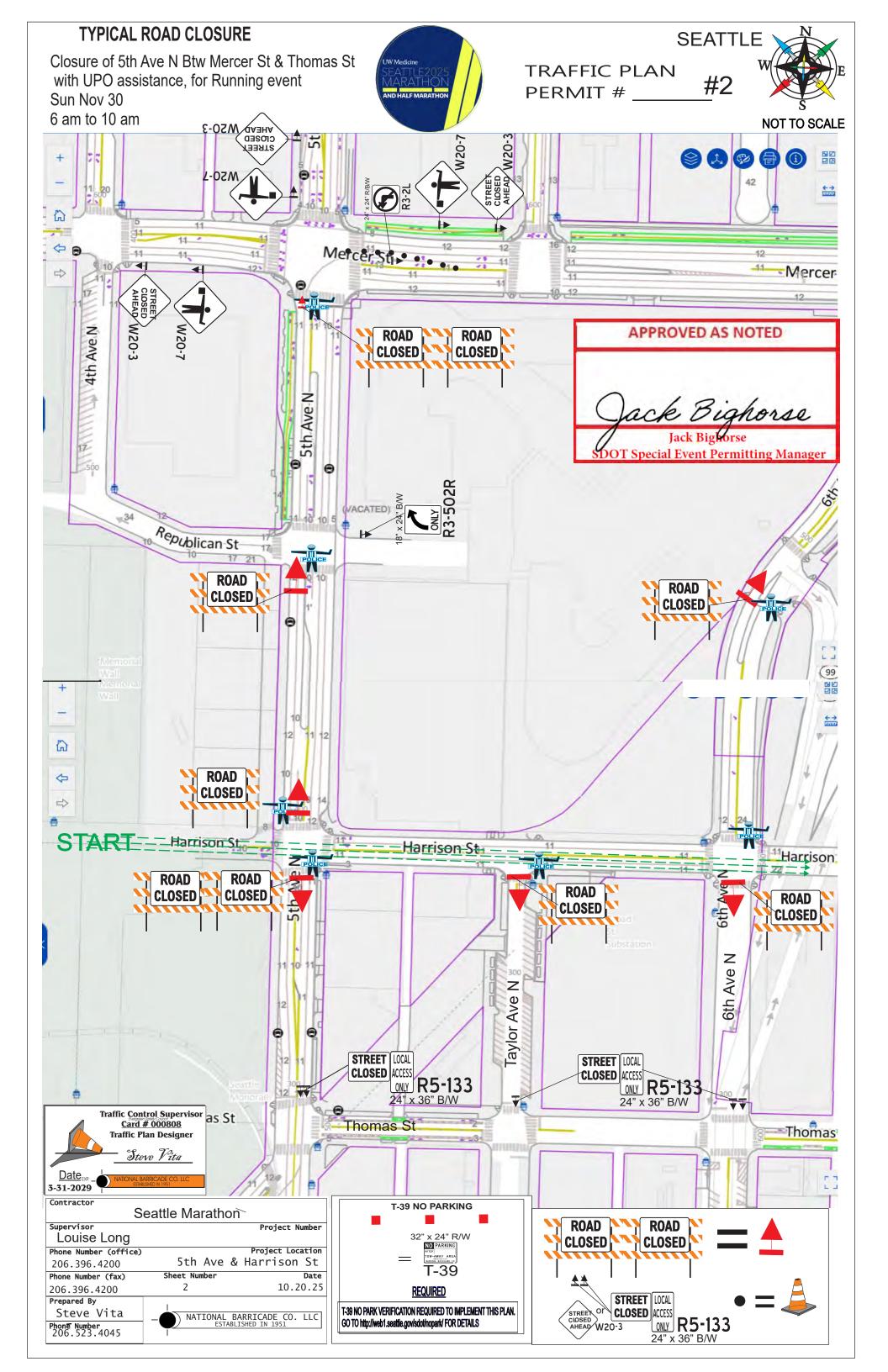
The applicant shall be responsible for notifying and obtaining the concurrence of all properties with access affected by the event prior to the event.

cc:

Sgt. Shane Burditt, SPD Capt. Sean O'Donnell, SPD (Until 9-17-2025) Capt. Randy Ward (After 9-17-2025) Lt. Clenna, SPD





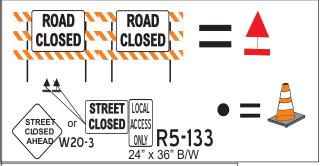


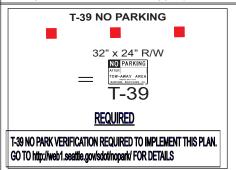
### TYPICAL ROAD CLOSURE

Off Course Plan

Closure of 5th Ave N @ John St & Broad St Closed @ John St, No NB Traffic to Start area. with UPO assistance, for Running event Sup Nov 30

Sun Nov 30 6 am to 10 am







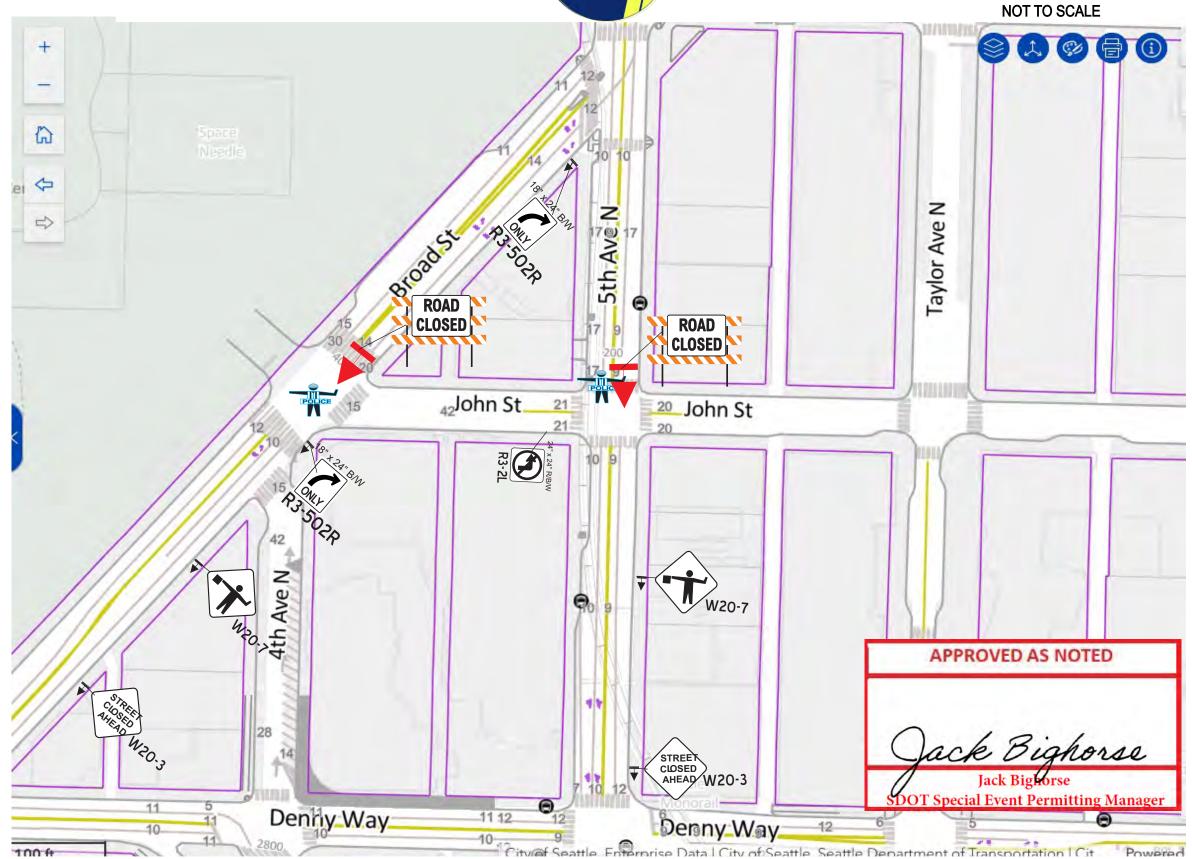
4								
Contractor								
Seattle Marathon								
Supervisor				Project N	umber			
Louise Long								
Phone Number (office)				Project Loc				
206.396.4200	5th Ave	N &	John	& Broad	St			
Phone Number (fax) Sheet Number				Date				
206.396.4200 #2A				10.22.25				
Prepared By								
Steve Vita				RICADE CO.	LLC			
Phone Number 206.523.4045			ESTABLISH	ED IN 1951				

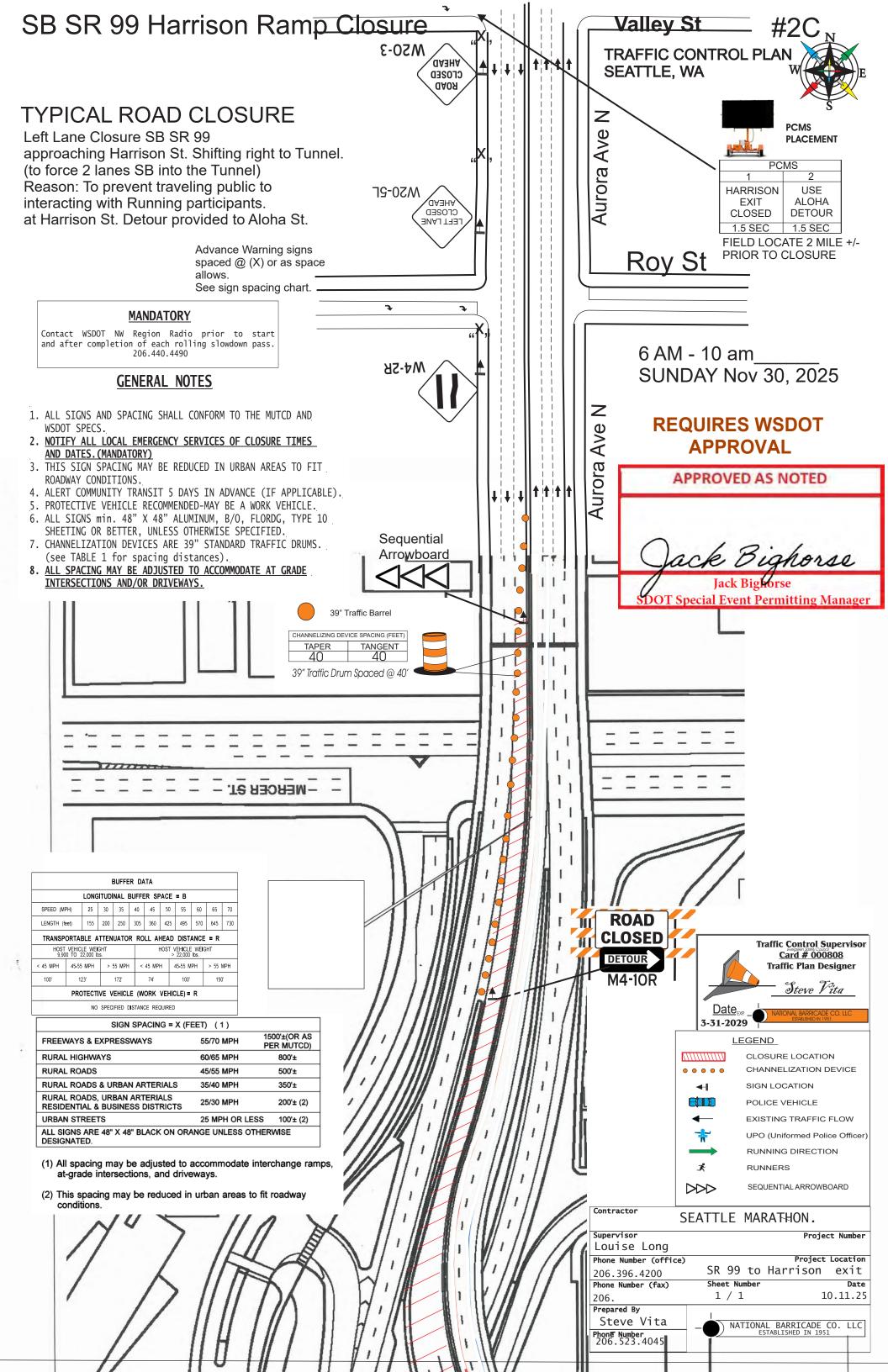
e Plan

^ SEE PAGE #2 ^ SEATTLE 2025
MARATHON PERMIT # \_\_\_\_\_

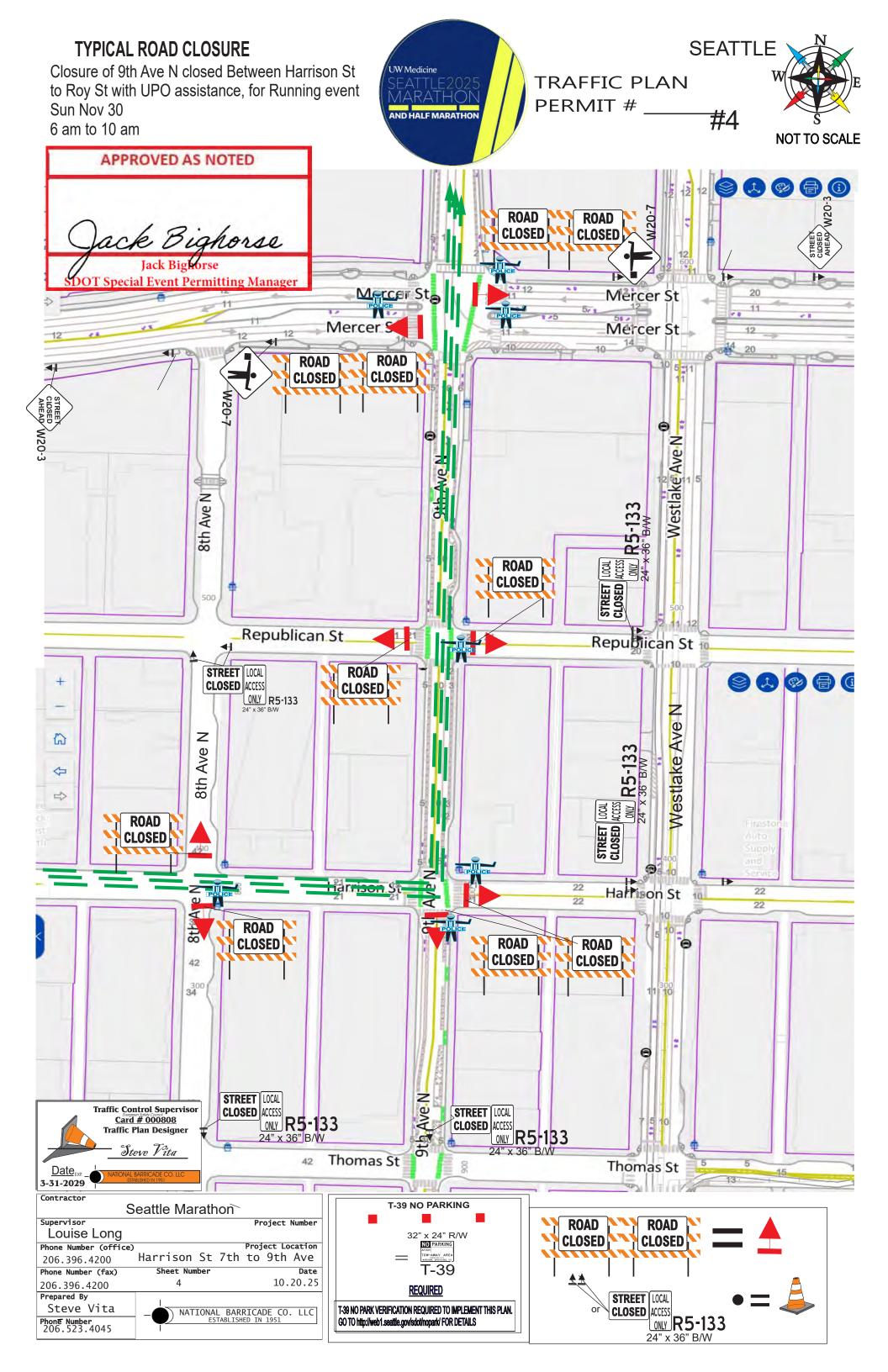
#2A

**SEATTLE** 





#### TYPICAL ROAD CLOSURE **SEATTLE** Closure of Harrison St closed Between 5th Ave N & TRAFFIC PLAN 9th Ave N with UPO assistance, for Running event #3 PERMIT # \_\_\_\_ Sun Nov 30 AND HALF MARATHON 6 am to 10 am **NOT TO SCALE** Dexter A APPROVED AS NOTED ack Bighorse Jack Bighorse Mercer St Mercer St SDOT Special Event Permitting Manager STREET CLOSED AHEAD W20-3 STREET ONLY CLOSED AHEAD W20-3 99 Dexter-Ave-N 8th Ave N SEE WSDOT SR 99 RAMP CLOSURE Aurora Ave W 500 Republica 20 LOCAL STREET CLOSED AHEAD W20-3 ONLY 11Harrison St Harrison St. **ROAD** ROAD **ROAD CLOSED** CLOSED **CLOSED** 42 13001 8 12 LOCAL LOCAL **R5-133** R5-133 LOCAL **R5-13** 0 **Traffic Control Supervisor** Card # 000808 Traffic Plan Designer Thomas St 8tk Ave N 42 42 Steve Vita Date, 3-31-2029 Contractor T-39 NO PARKING Seattle Marathon **ROAD ROAD** Supervisor Project Number 32" x 24" R/W Louise Long **CLOSED CLOSED** NO PARKING Project Location Phone Number (office) Dexter Ave & Harrison St 206.396.4200 T-39 Sheet Number Phone Number (fax) 10.20.25 206.396.4200 <u>REQUIRED</u> STREET LOCAL Prepared By T-39 NO PARK VERIFICATION REQUIRED TO IMPLEMENT THIS PLAN. Steve Vita CLOSED ACCESS NATIONAL BARRICADE CO. LLC ESTABLISHED IN 1951 ONLY R5-133 GO TO http://web1.seattle.gov/sdot/nopark/ FOR DETAILS Phone Number 206.523.4045 24" x 36" B/W

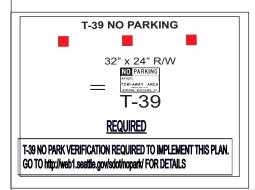


#### TYPICAL ROAD CLOSURE

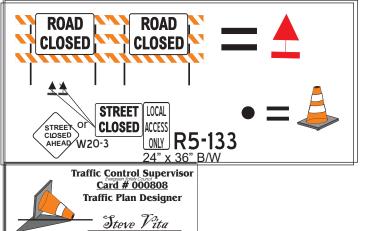
Closure of 9th Ave N & Roy St To Valley with UPO assistance, for Running event Sun Nov 30 6 am to 10:30 am

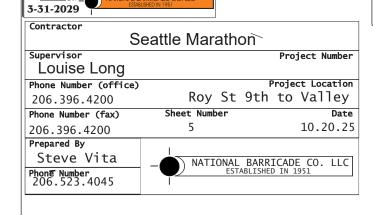
Jack Bighorse

SDOT Special Event Permitting Manager



<u>Date</u>₅



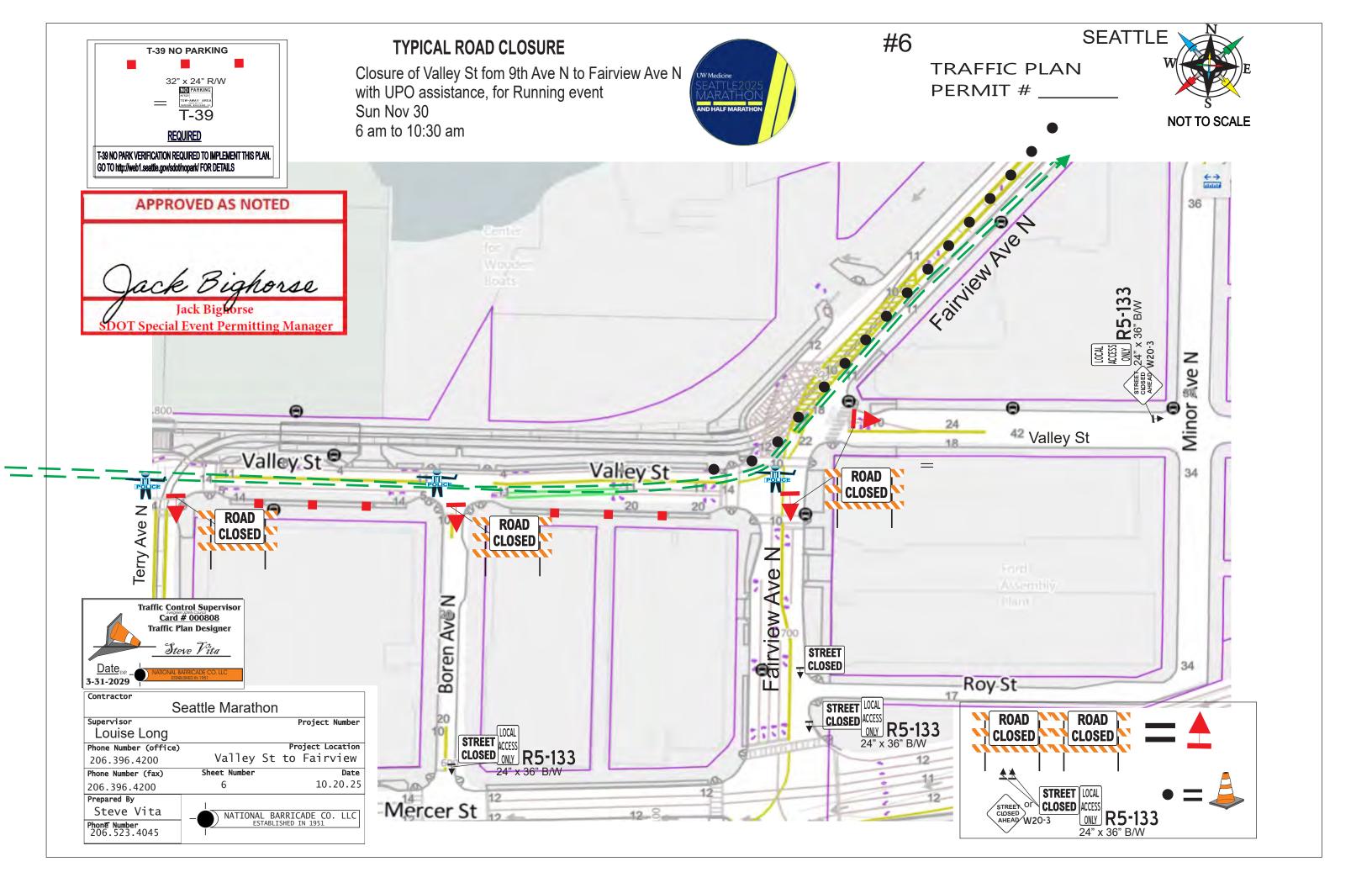


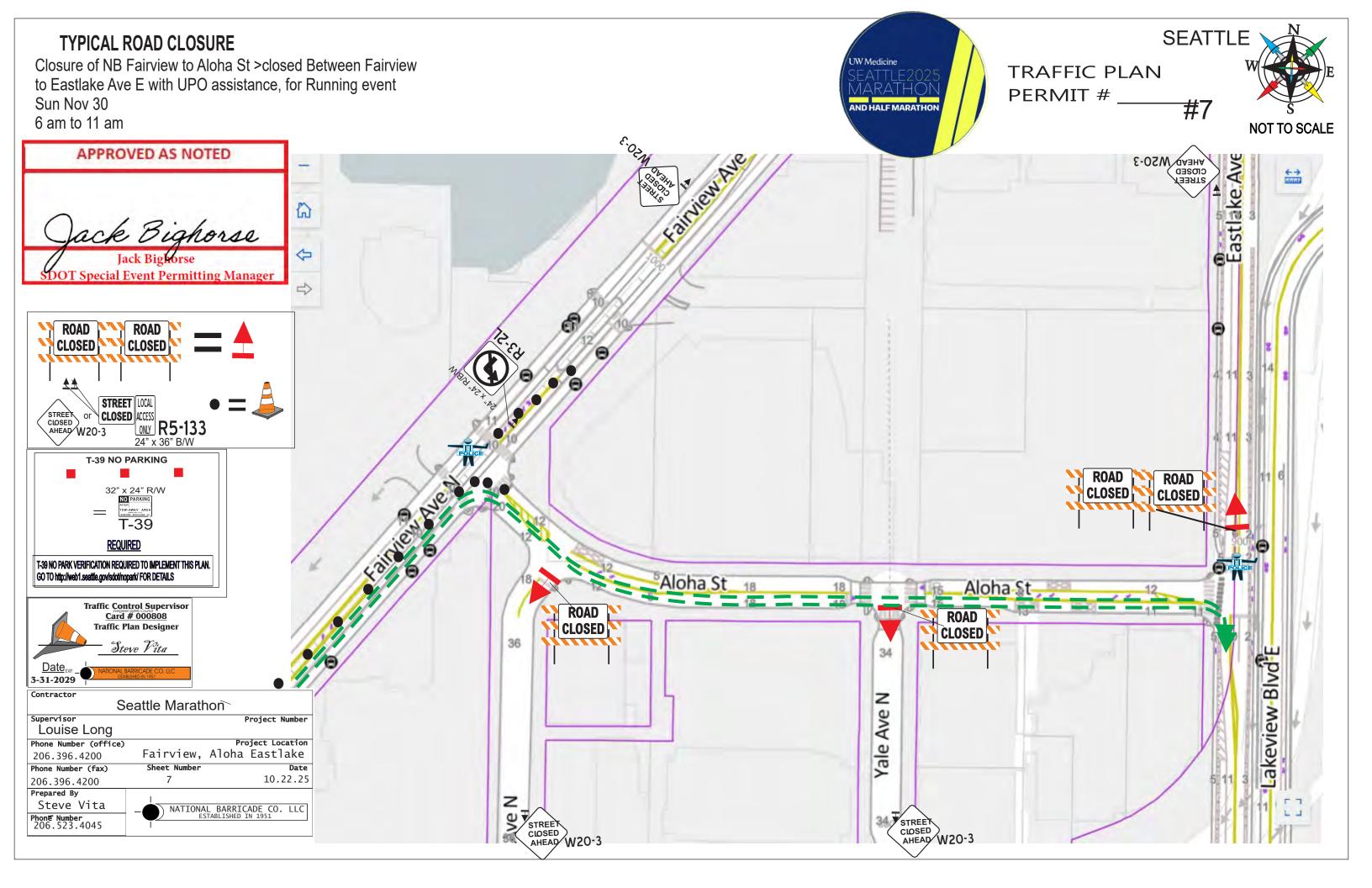


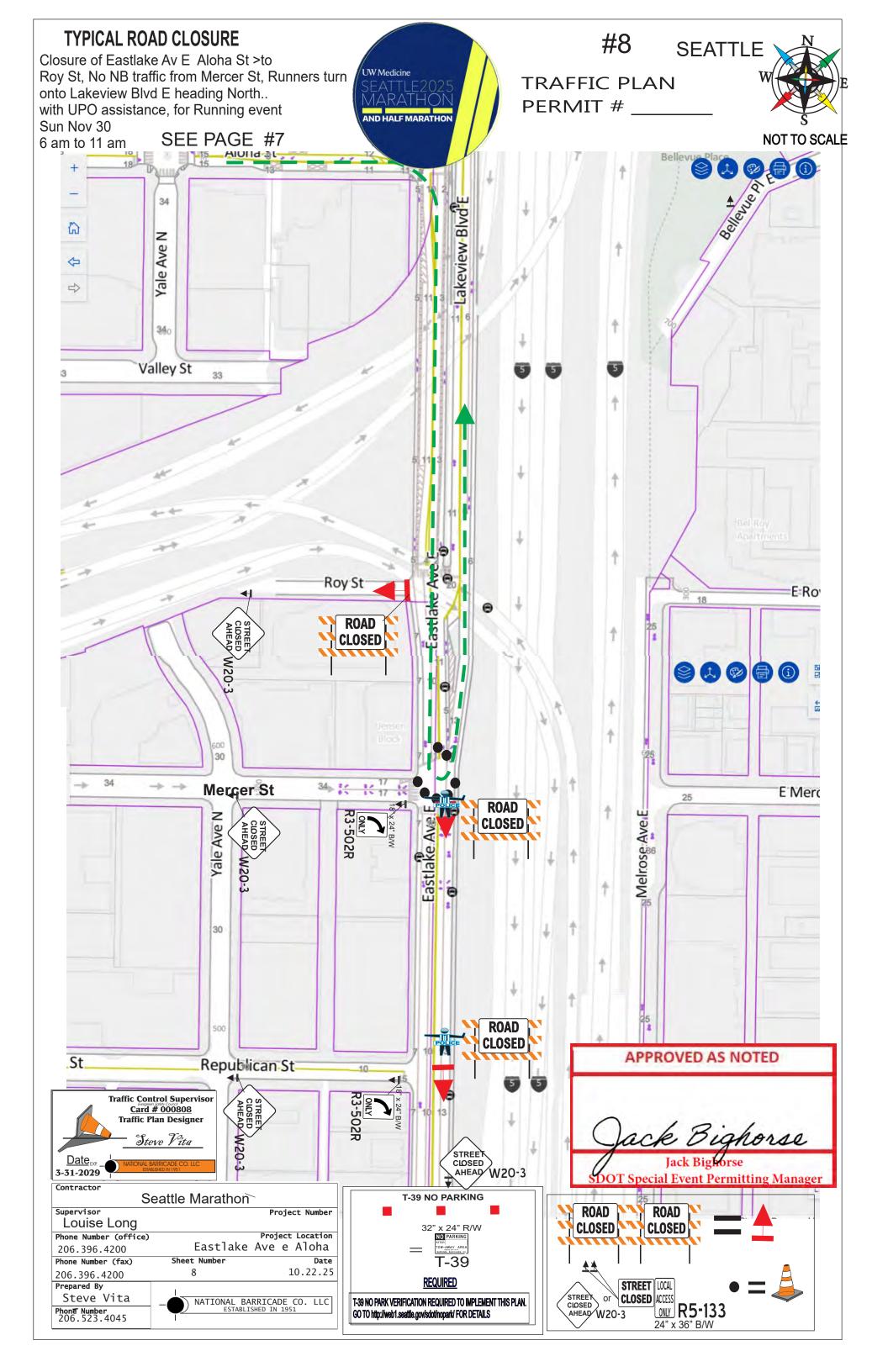
#5 SE
TRAFFIC PLAN
PERMIT # \_\_\_\_\_

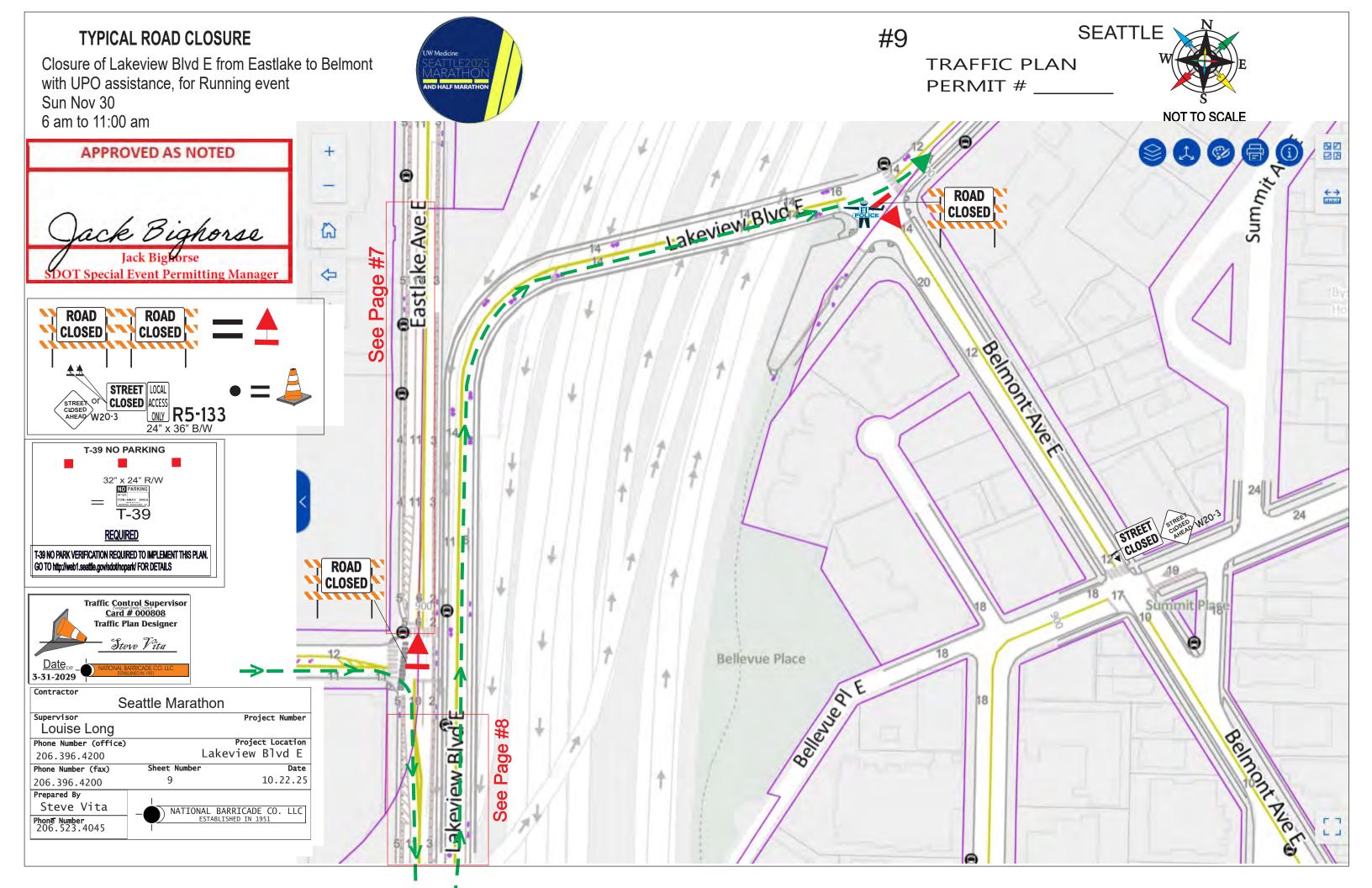


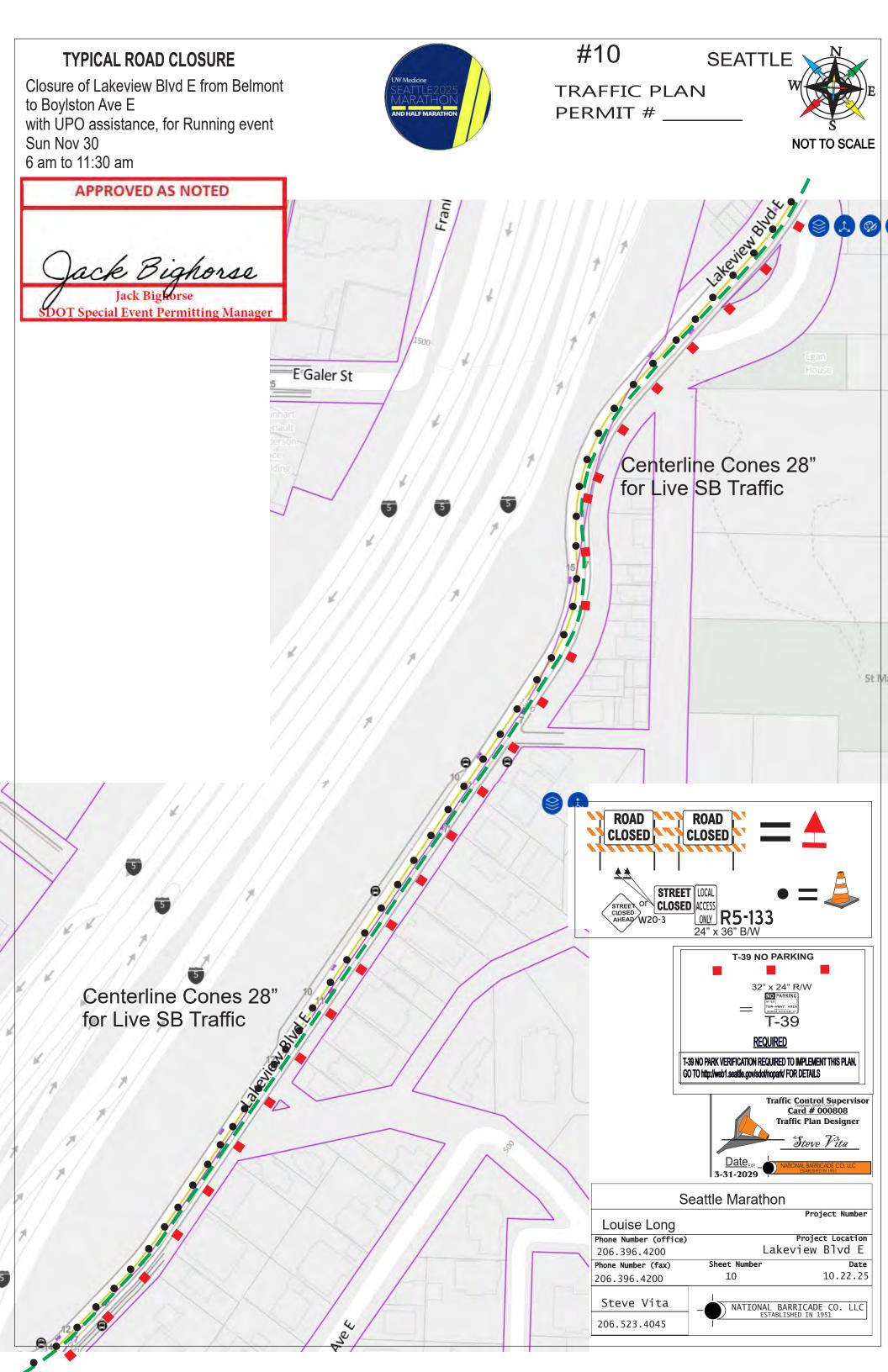


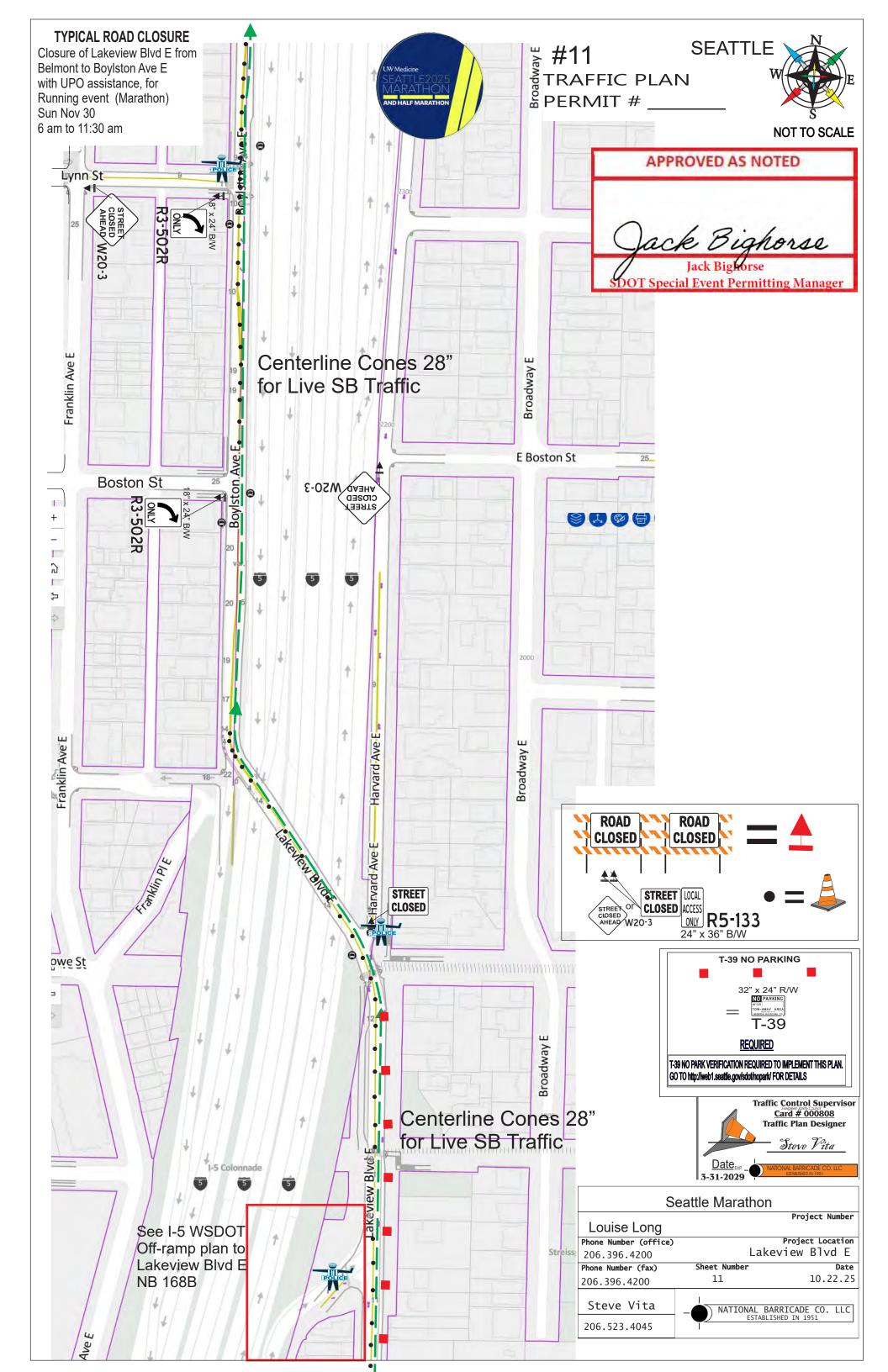


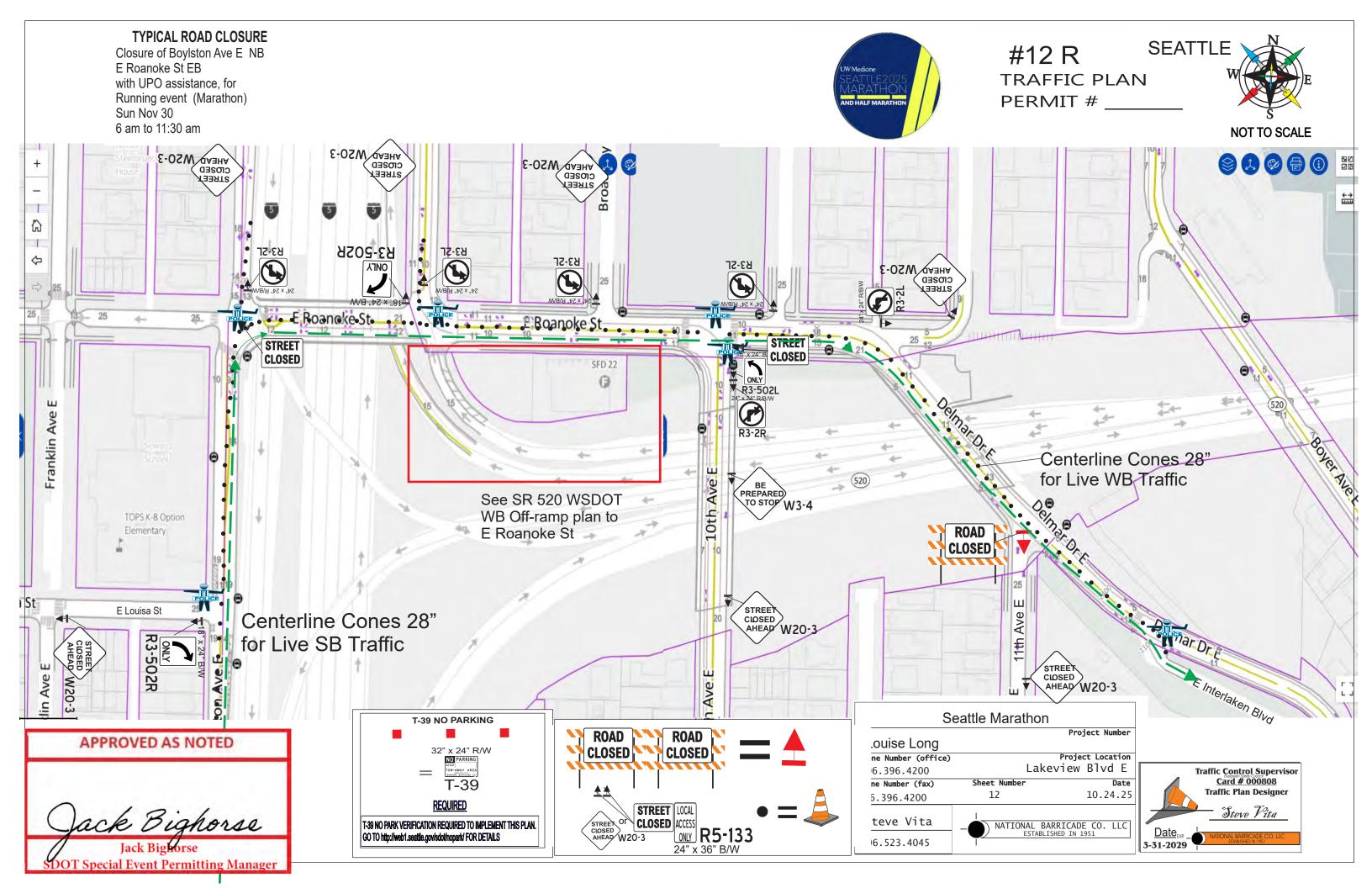


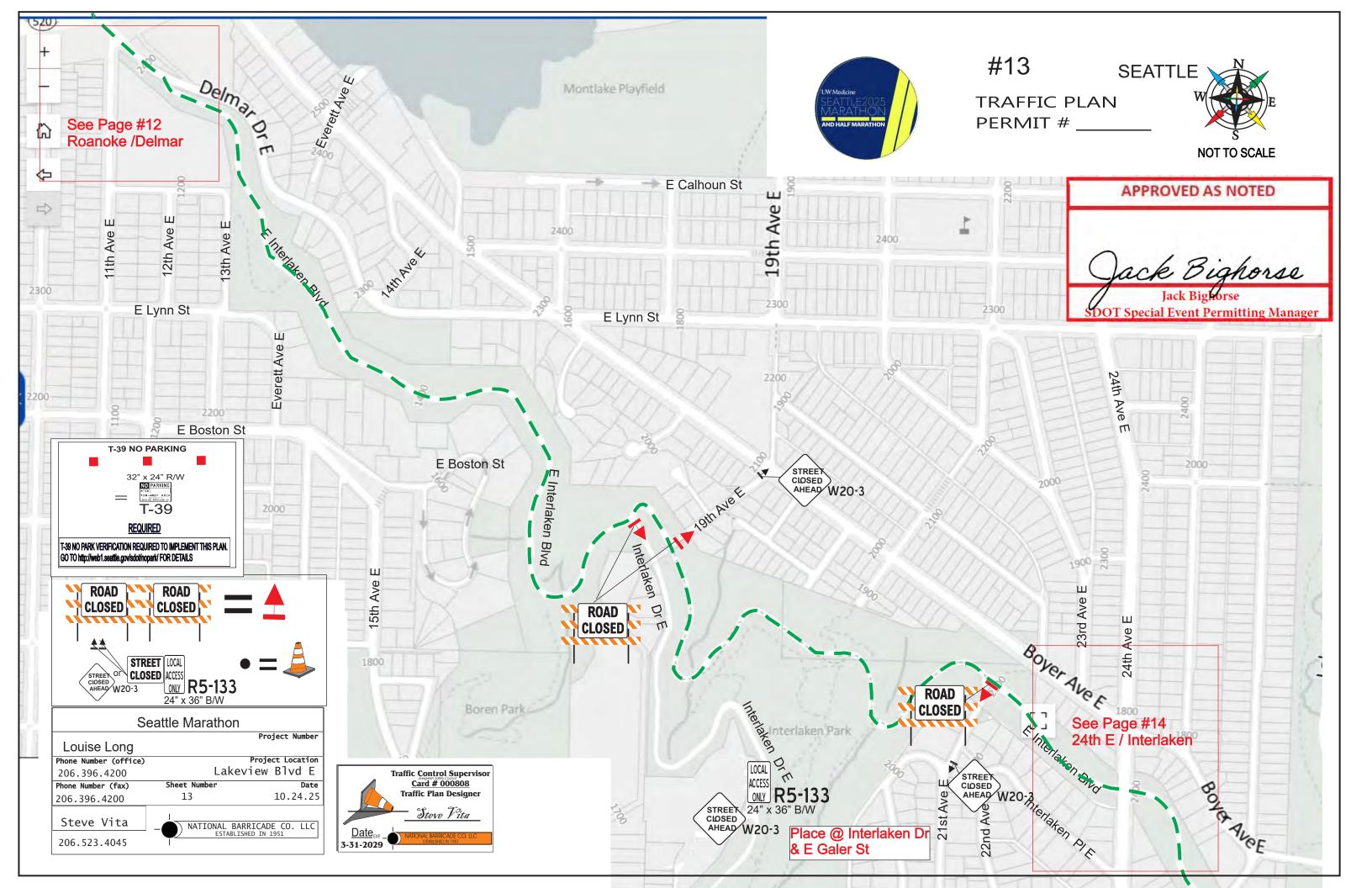


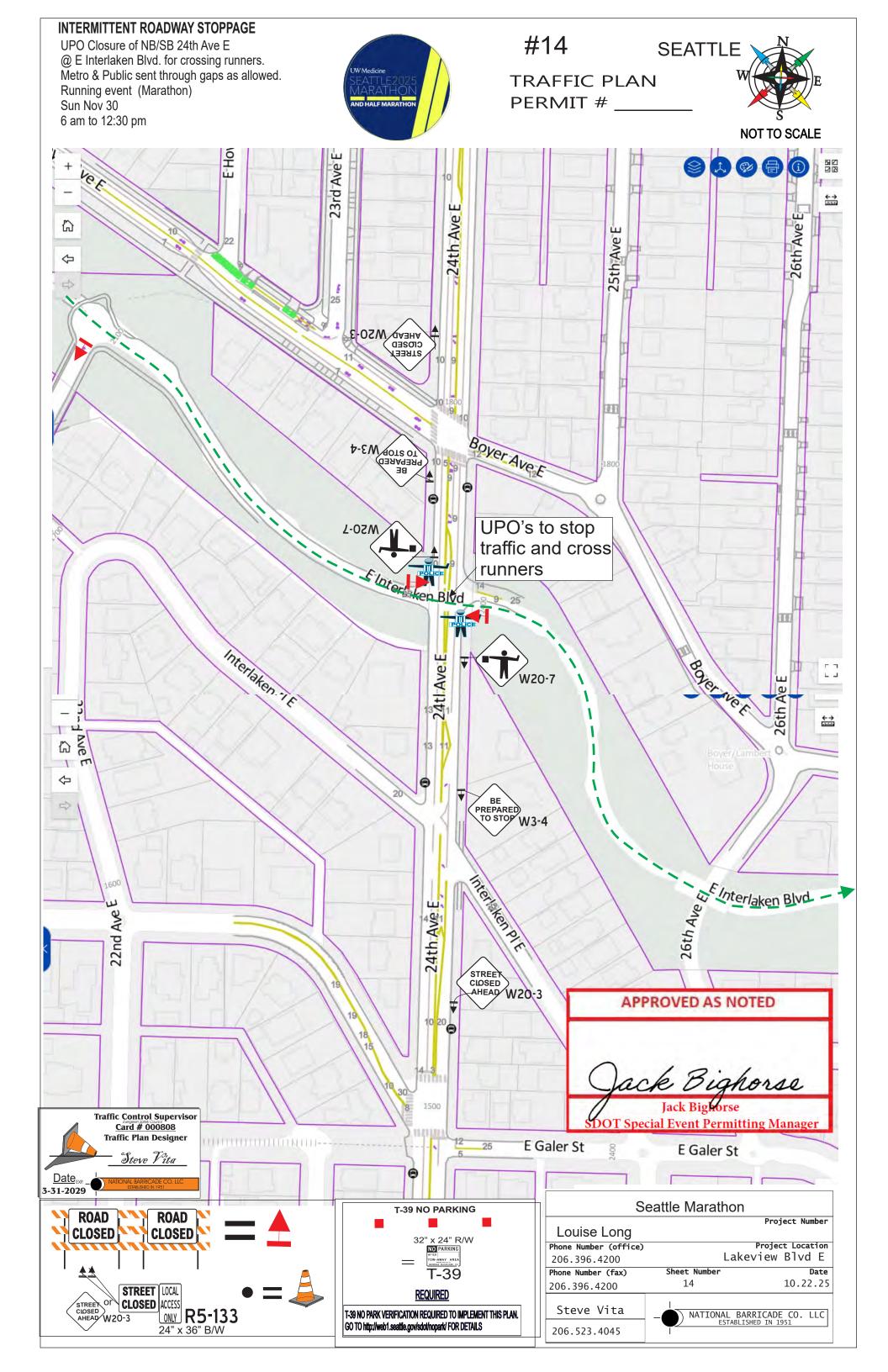


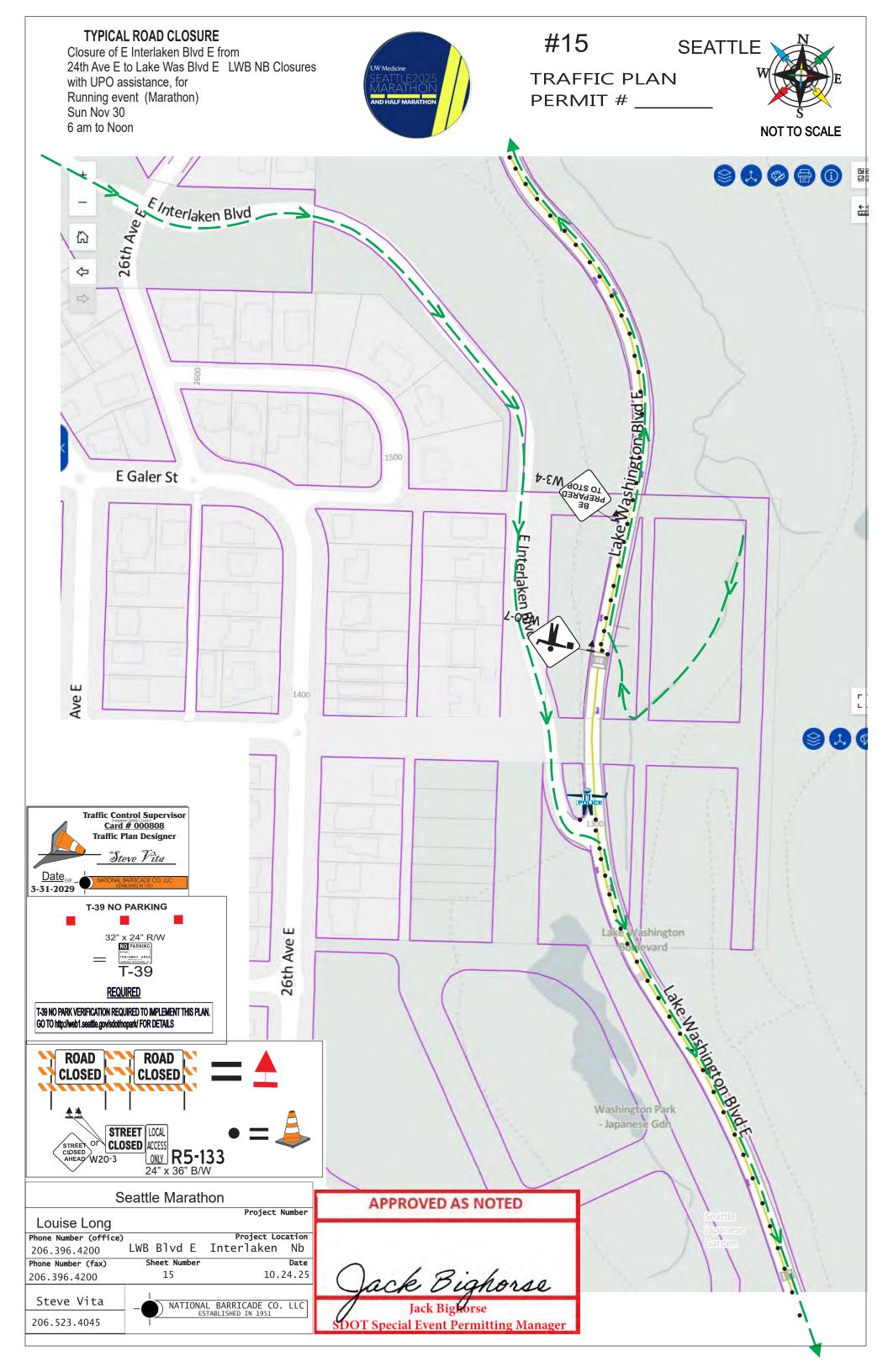




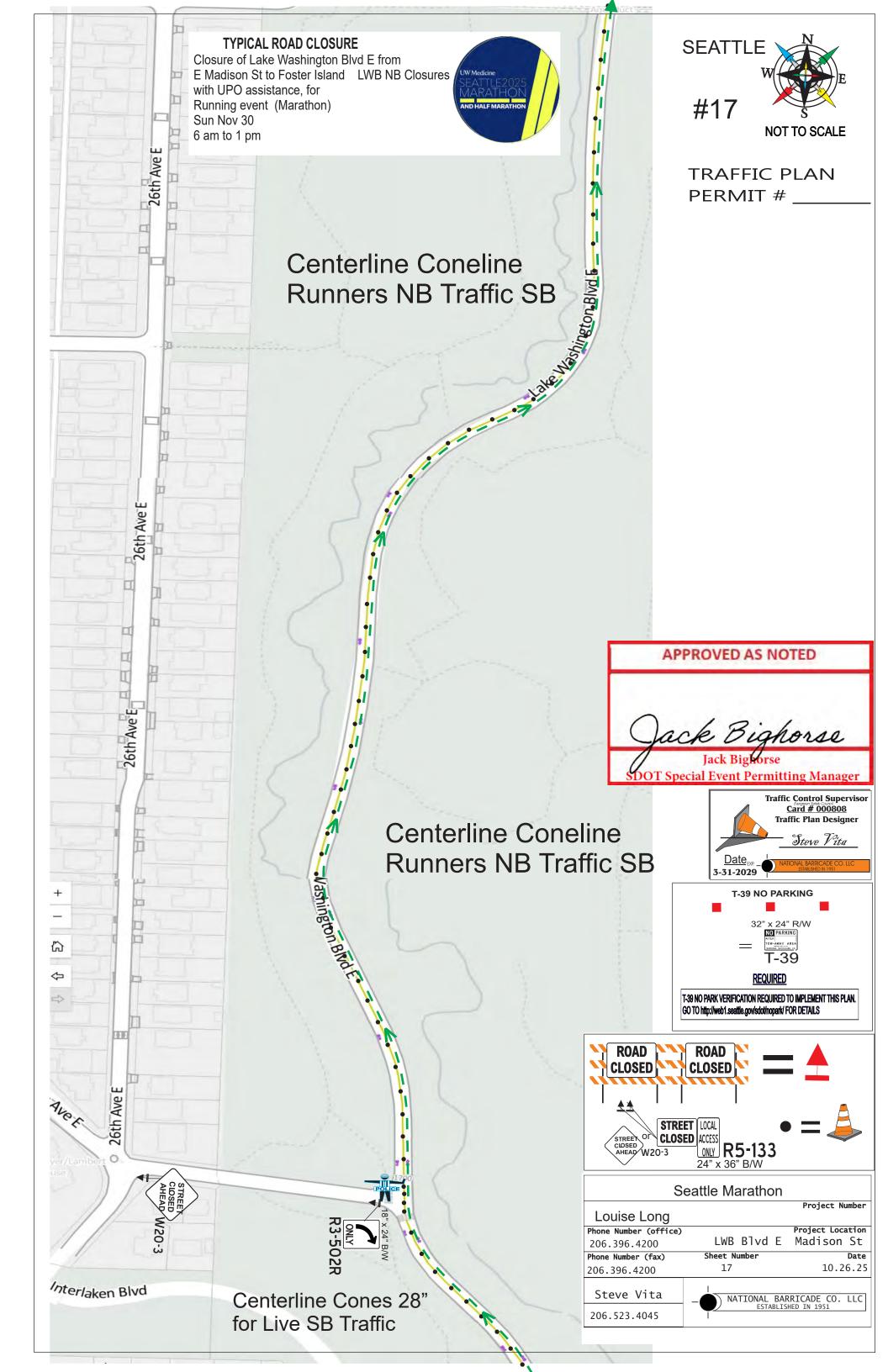


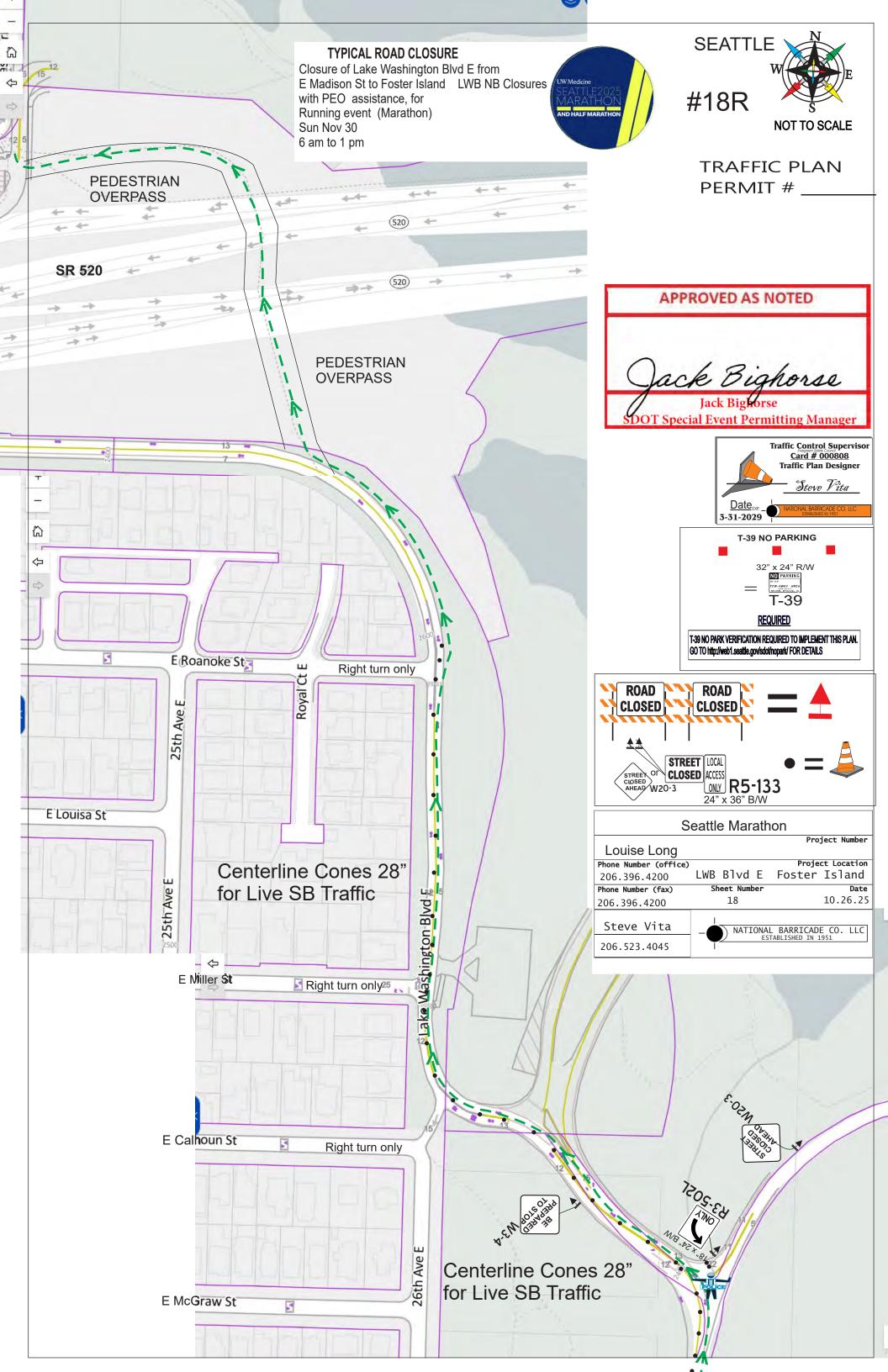


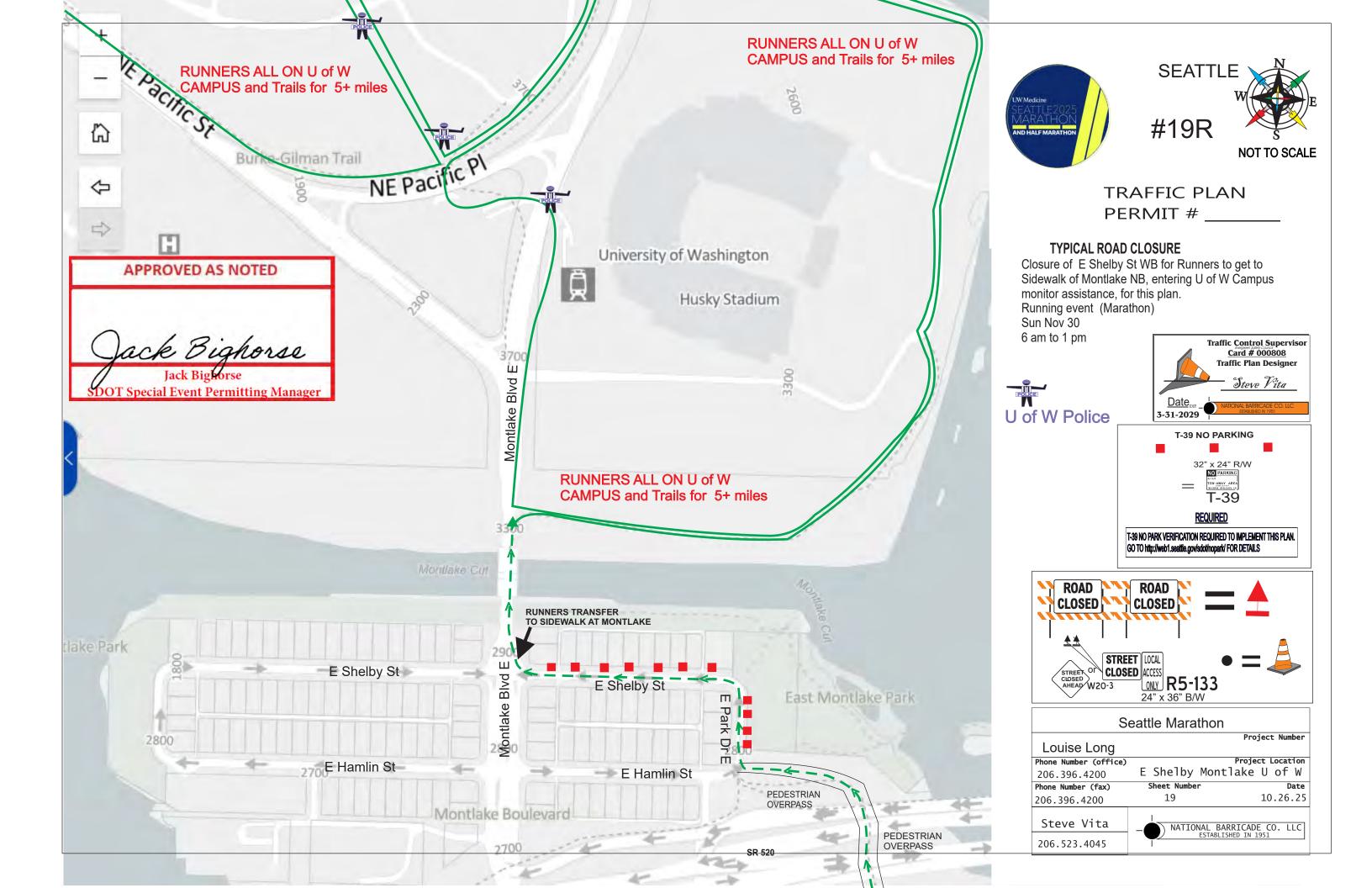


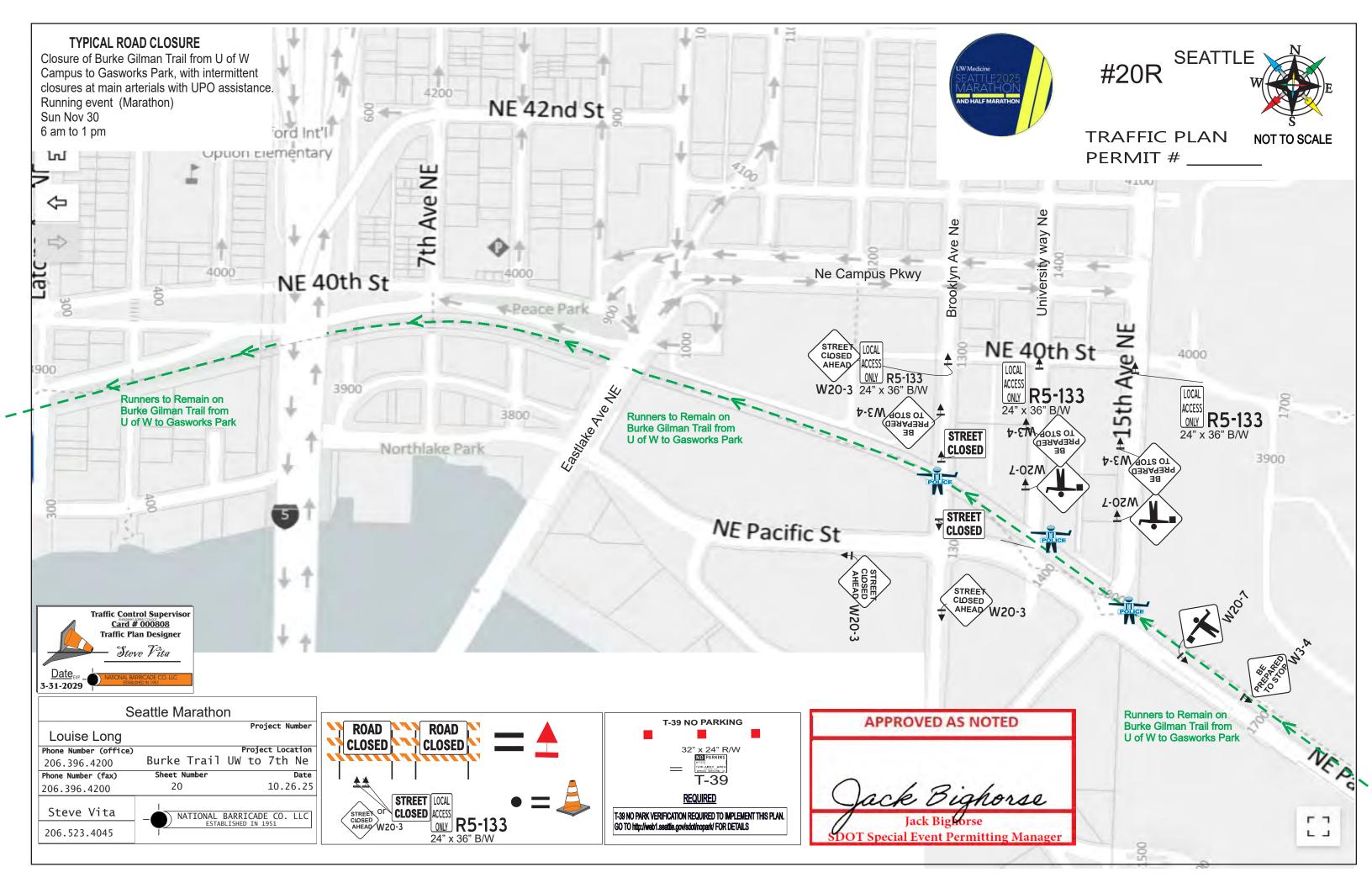
















**TYPICAL ROAD CLOSURE**Closure of Burke Gilman Trail from U of W to Stone Way N, with intermittent closures at main arterials with UPO assistance.

N Northlake Closed at (crossing) with potential Gaps assisted by Uniformed Police officer. Head west to Fremont. Running event (Marathon)

Sun Nov 30

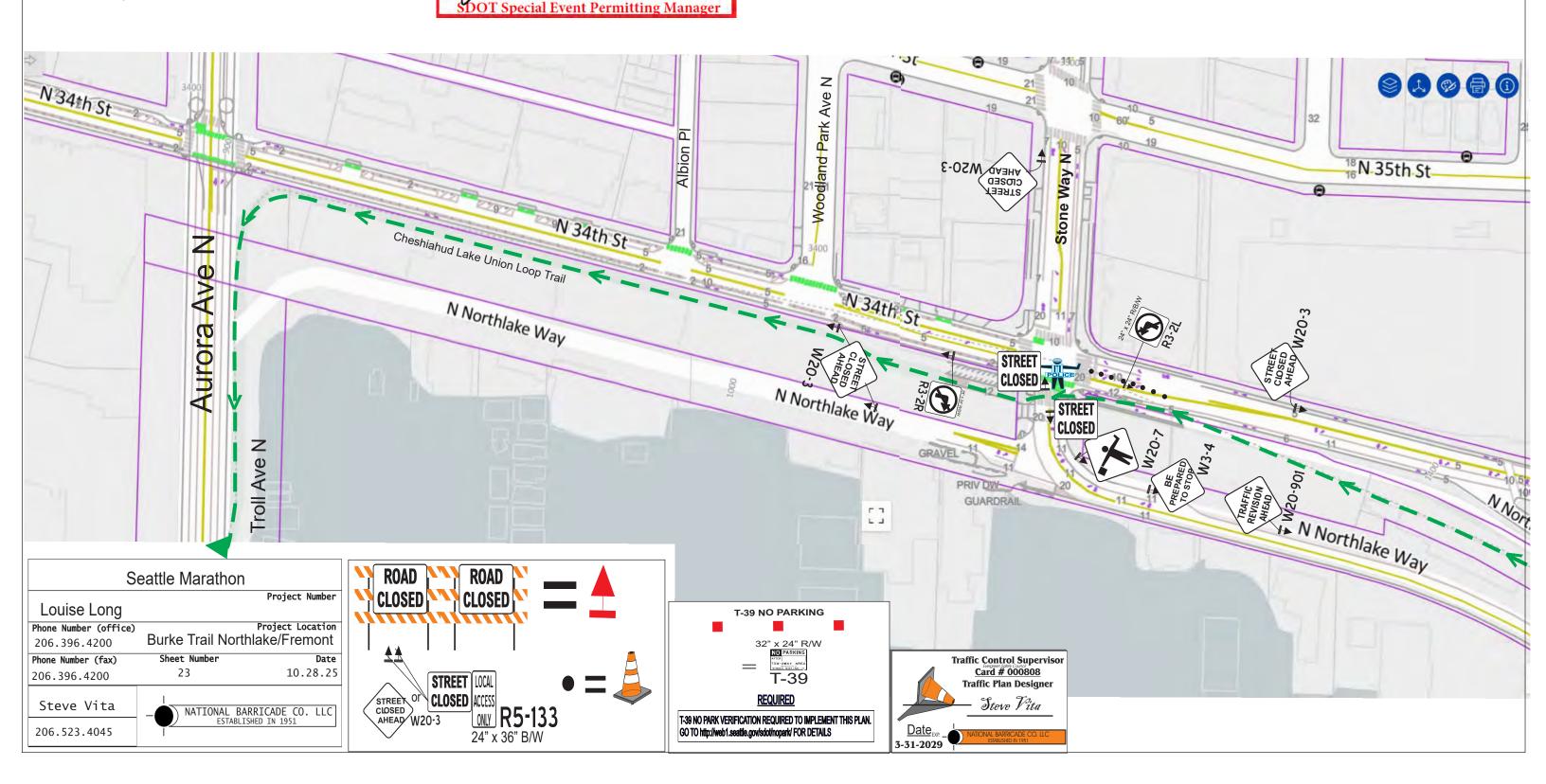
6 am to 2 pm

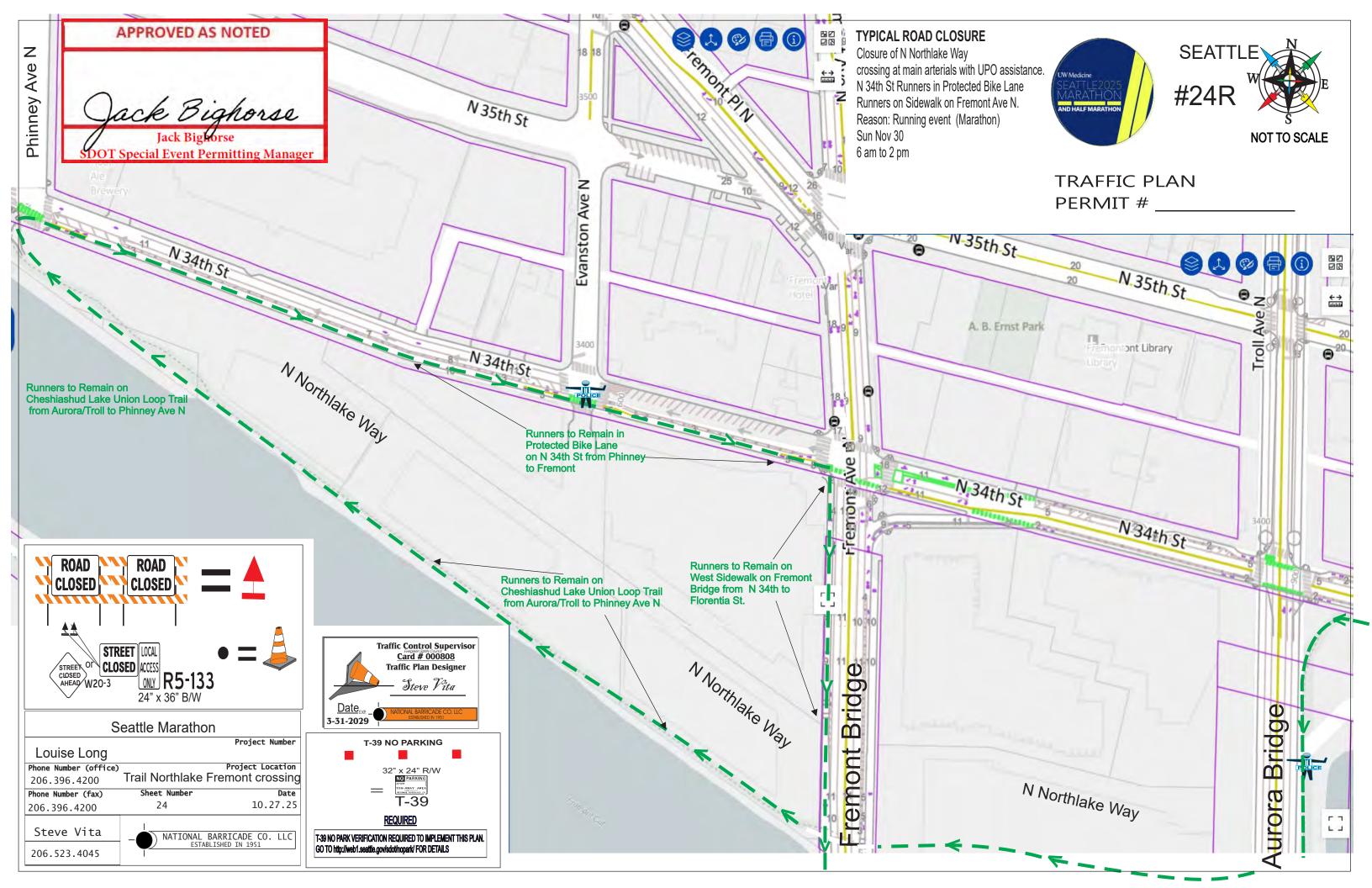
**APPROVED AS NOTED** 

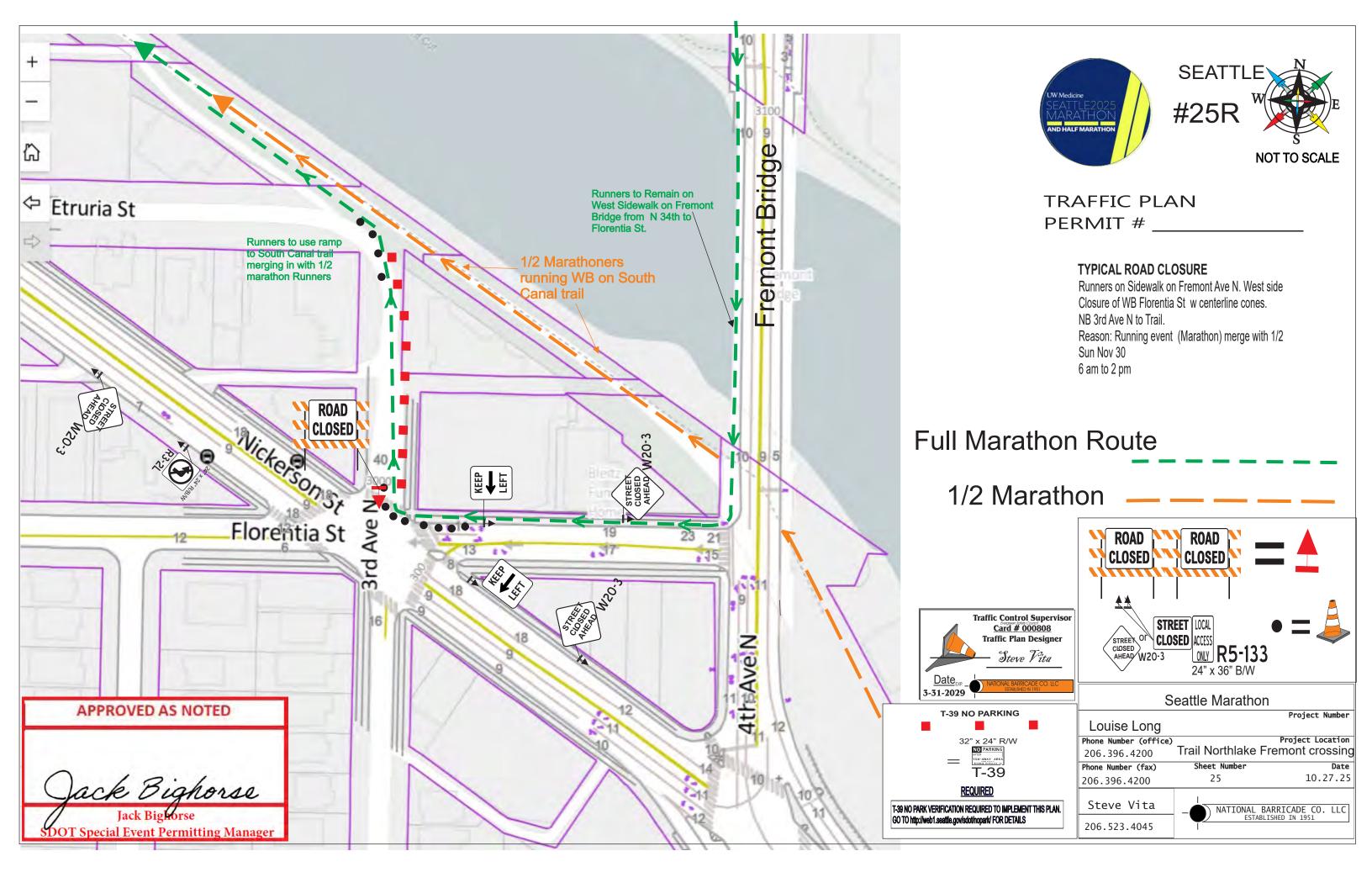
TRAFFIC PLAN PERMIT #



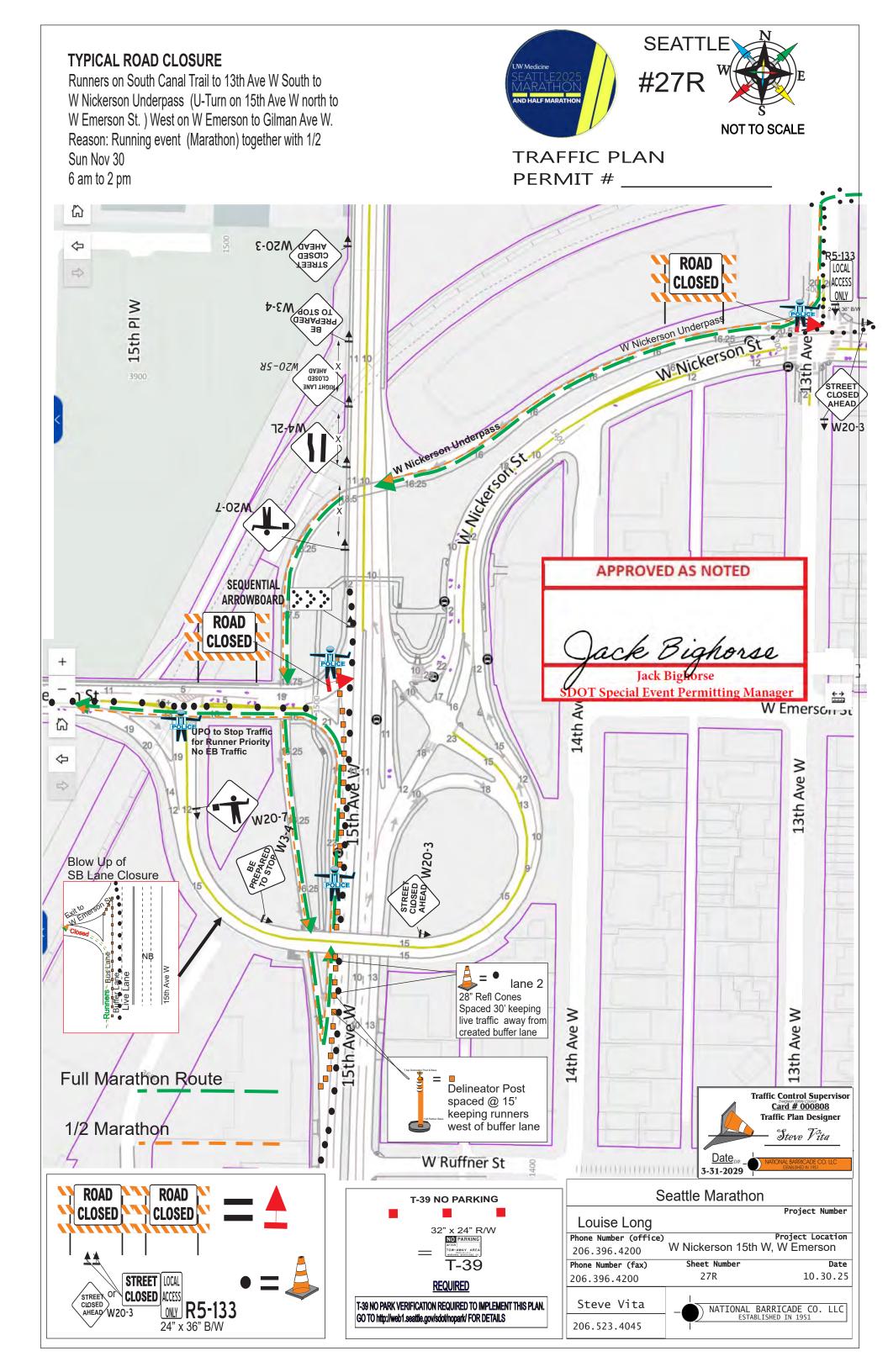


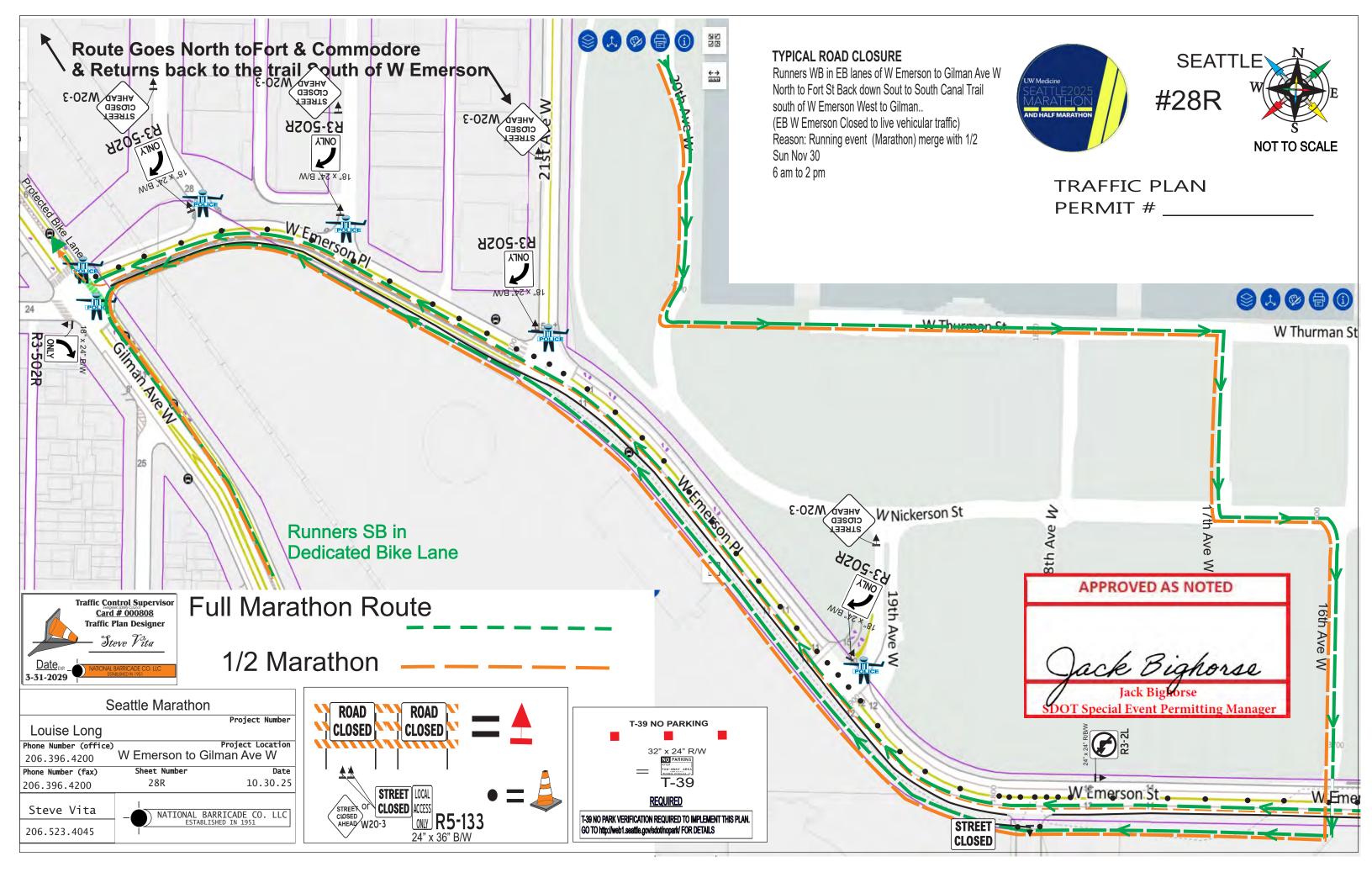


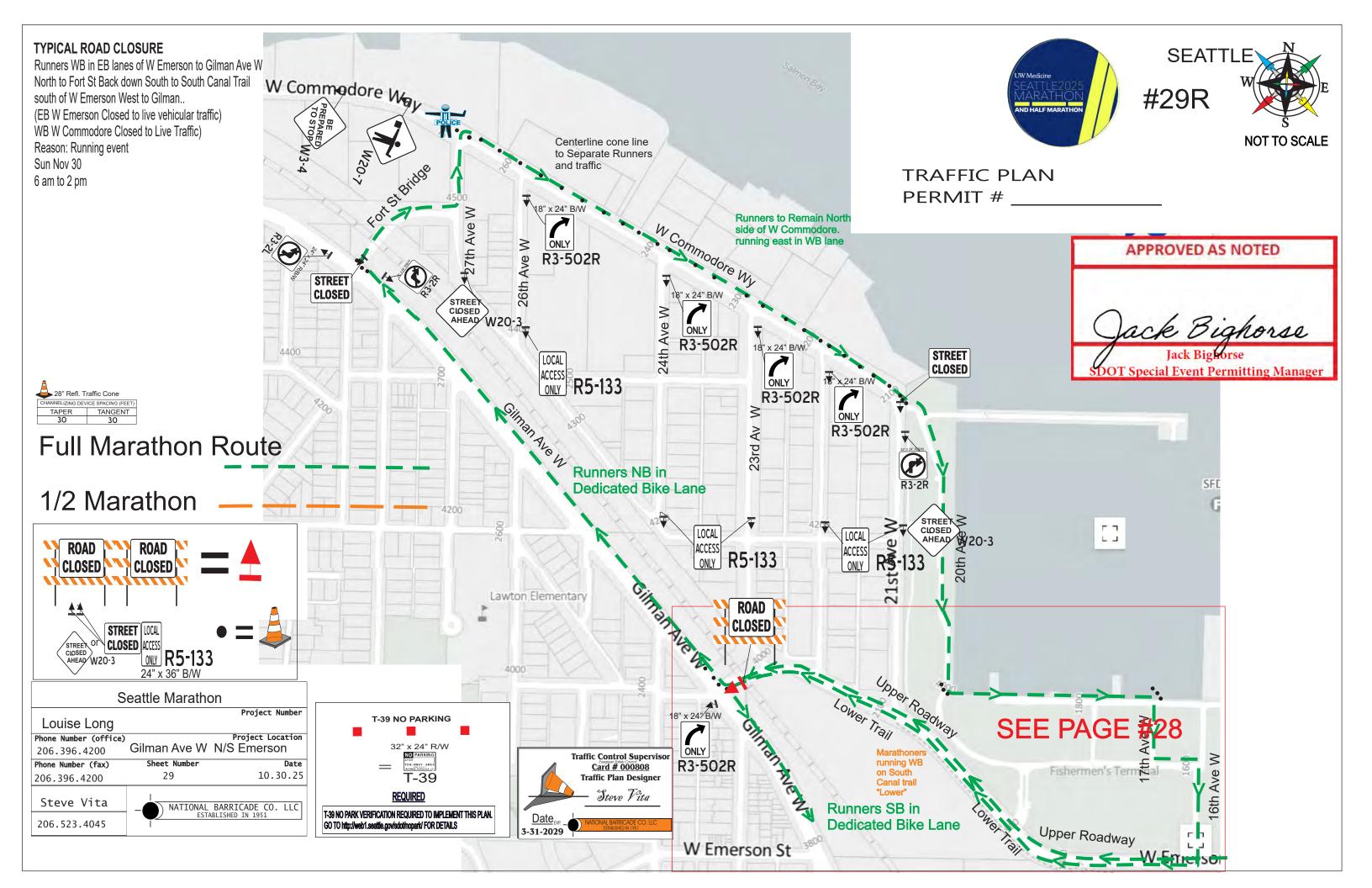


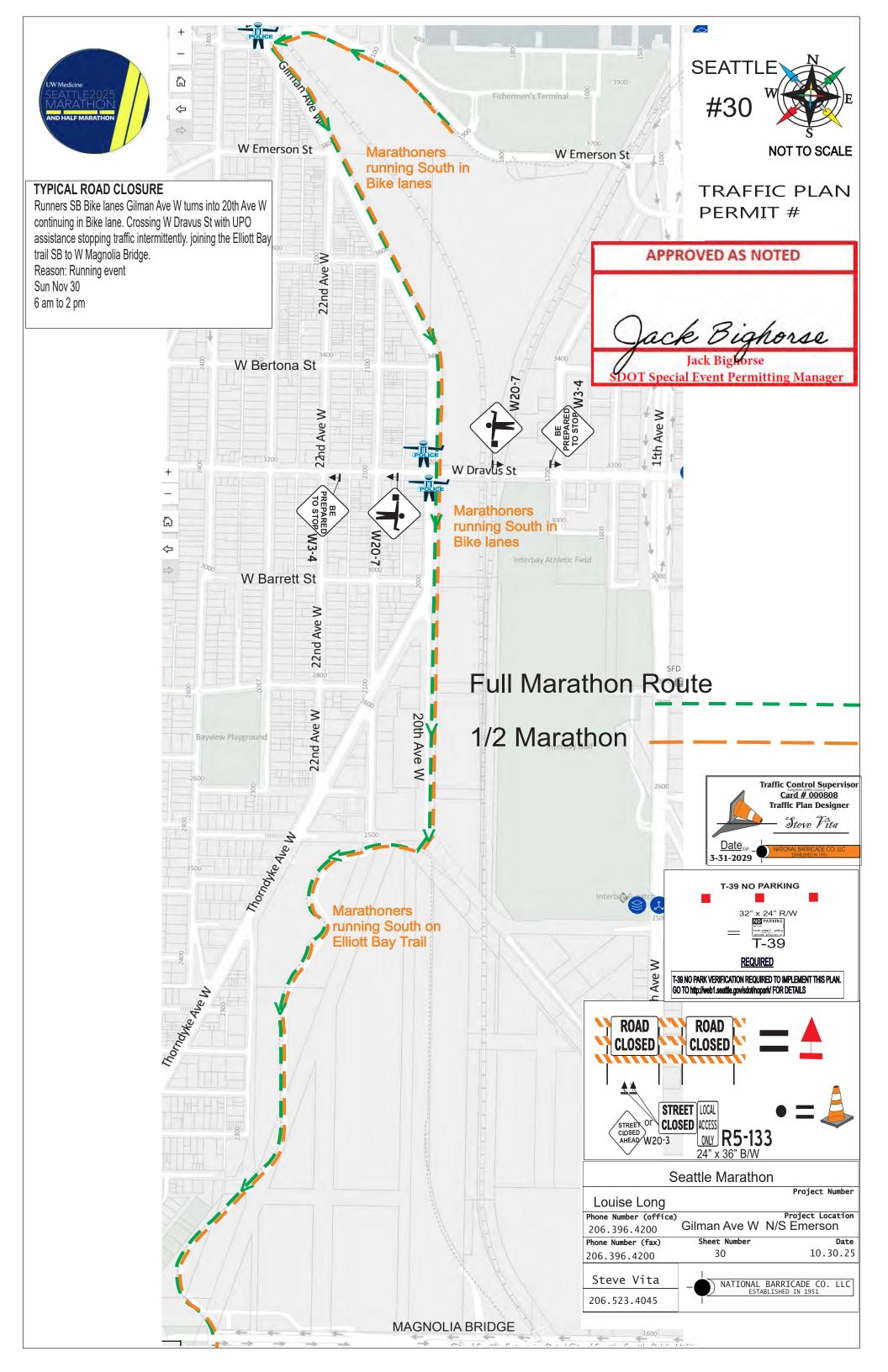


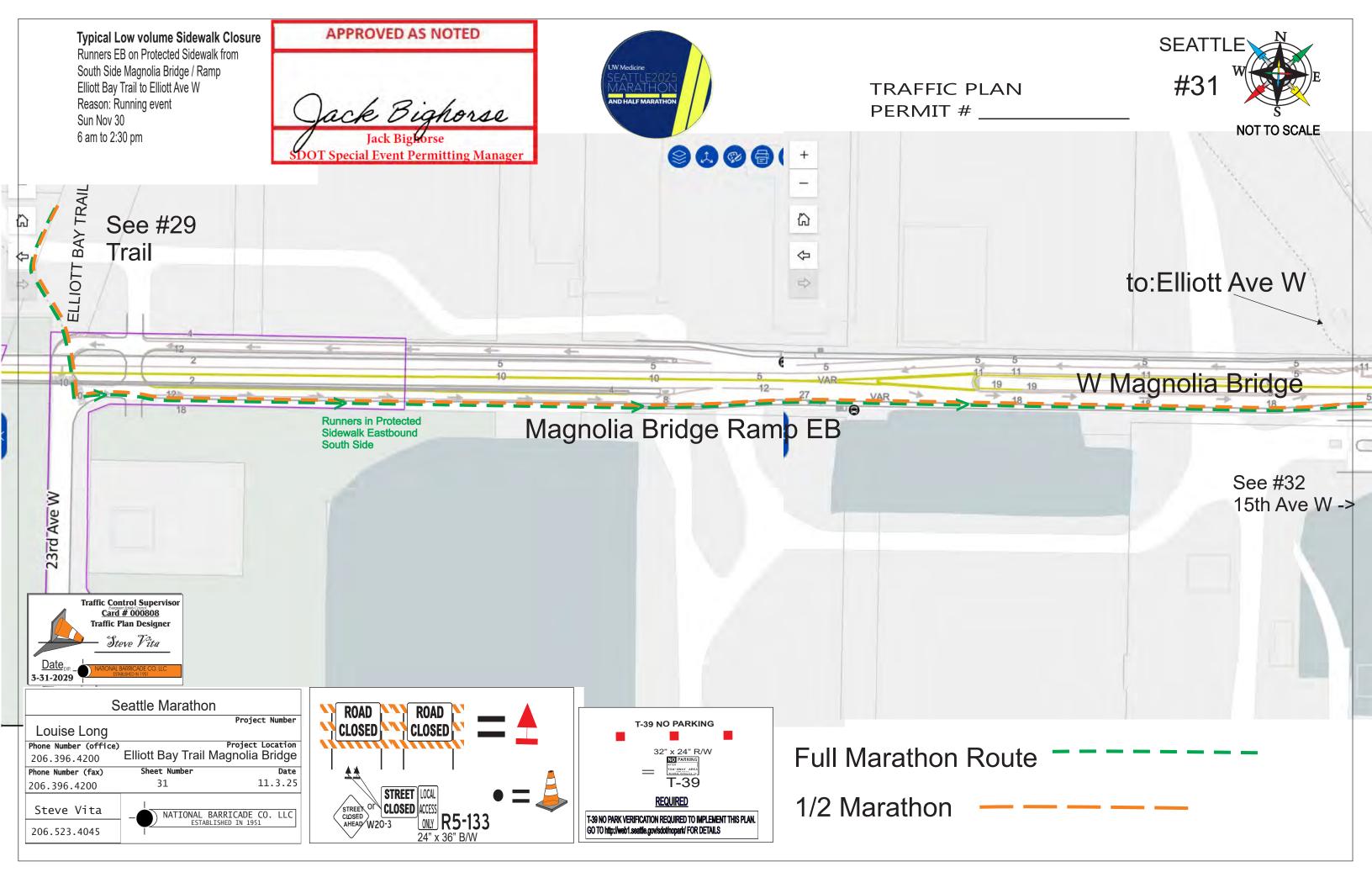




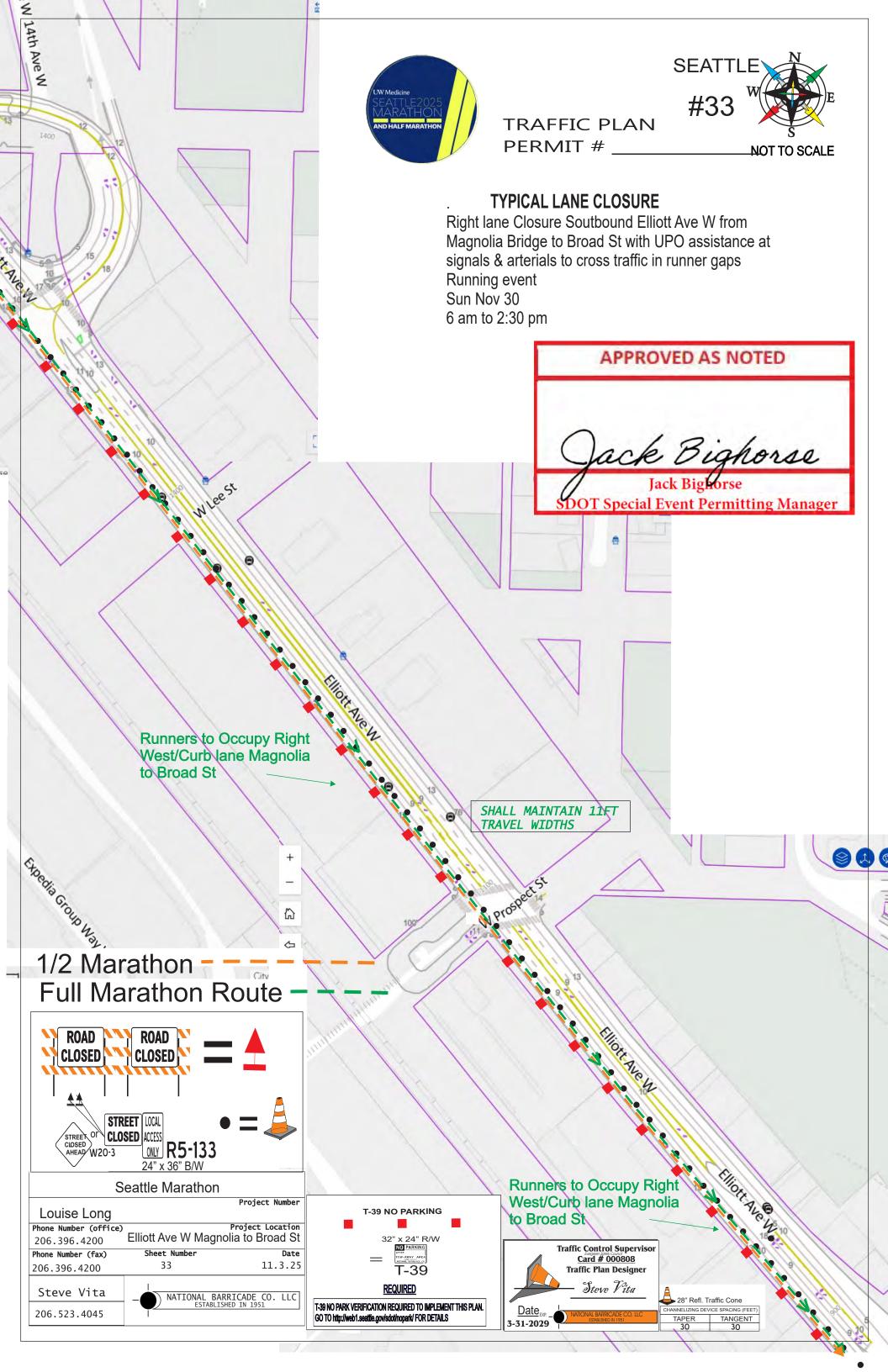


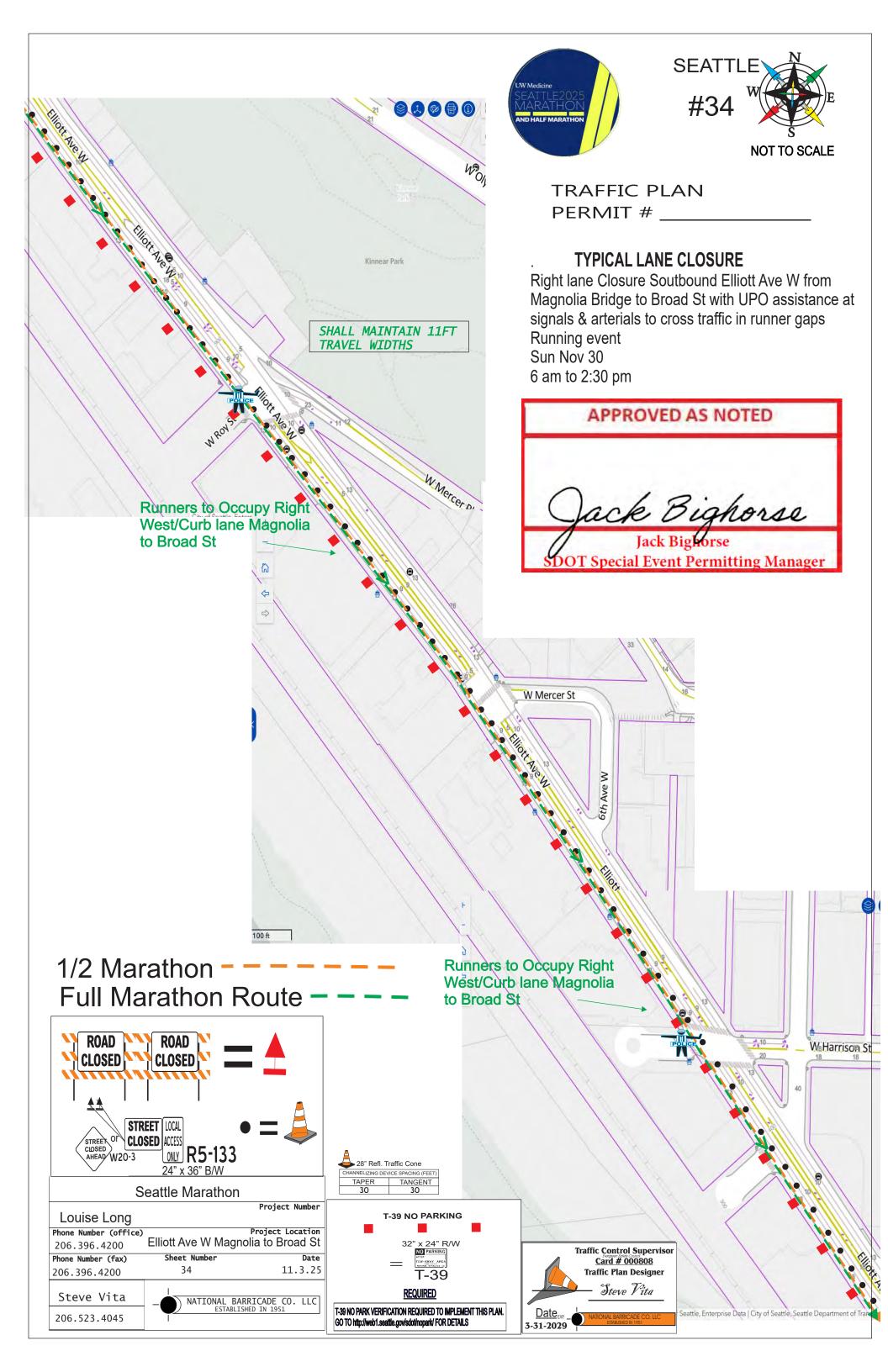


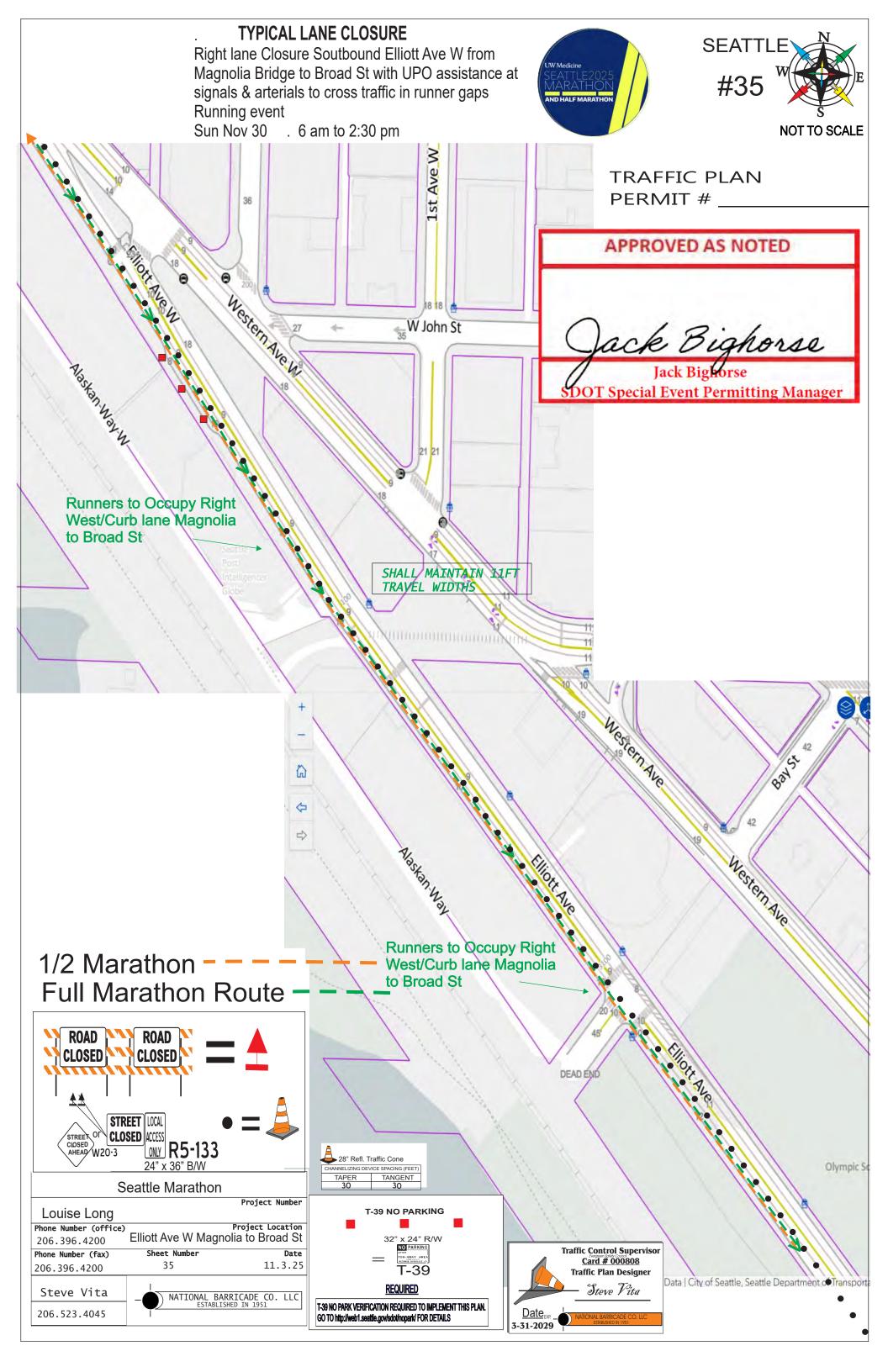


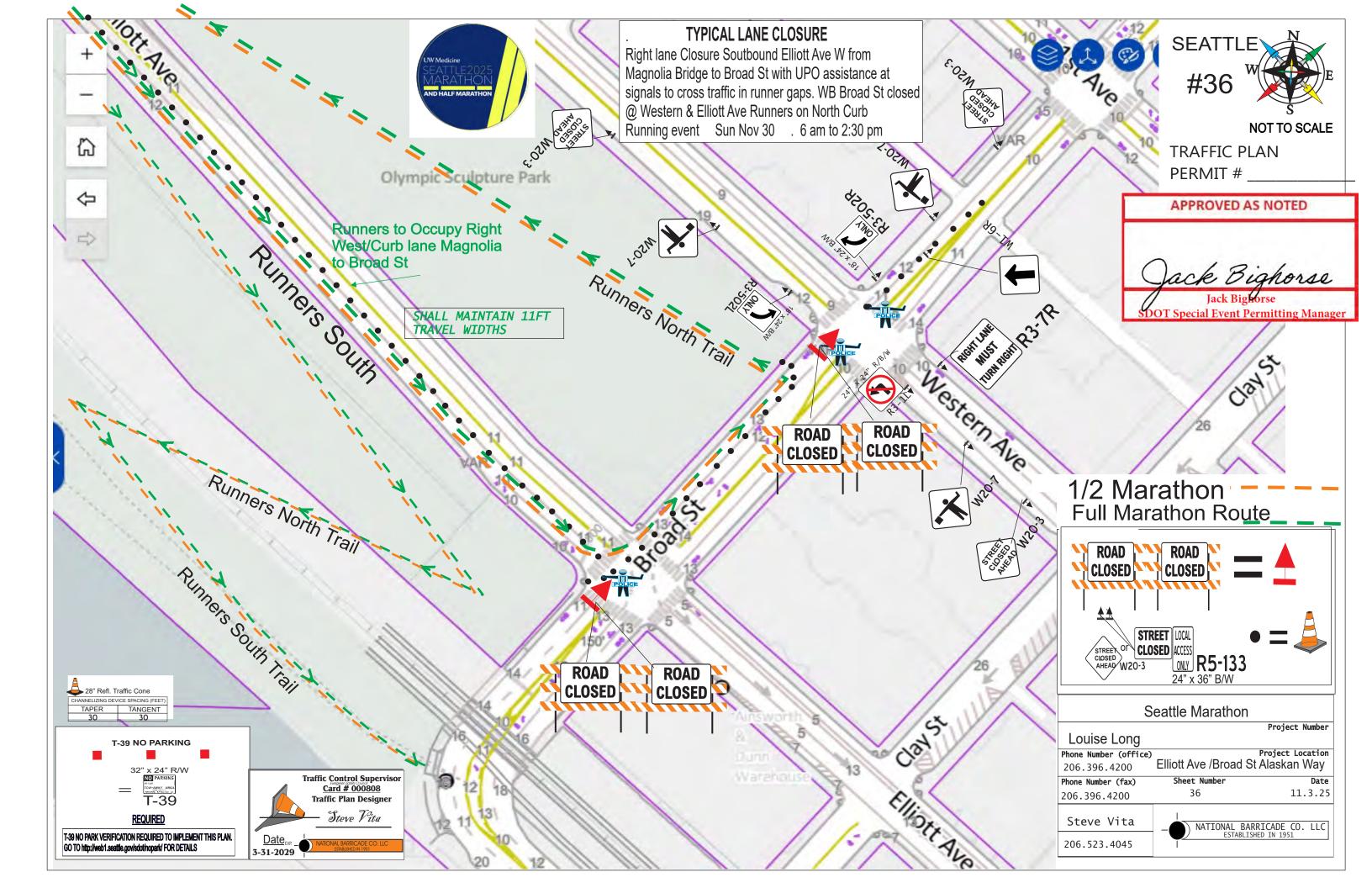


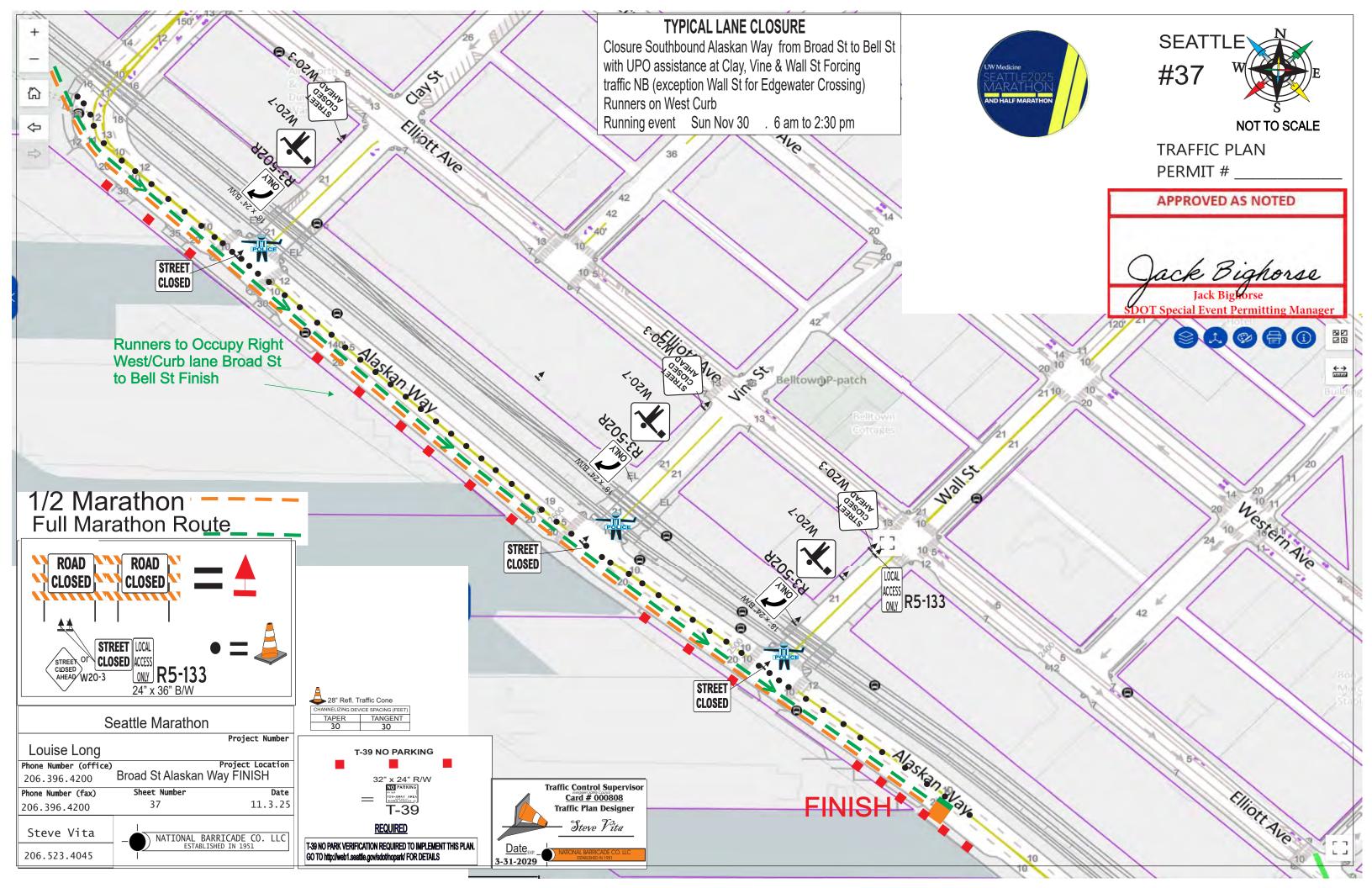












# TYPICAL LANE CLOSURE

Closure Northbound Alaskan Way from Pine St to Broad St with UPO assistance at , Pine & Blanchard St forcing all traffic to U-turn (exception for Edgewater access) Runners on West Curb

Running event Sun Nov 30 . 6 am to 3:00 pm





TRAFFIC PLAN PERMIT # \_







R5-133

24" x 36" B/W

STREET OF CLIOSED AHEAD W20-3

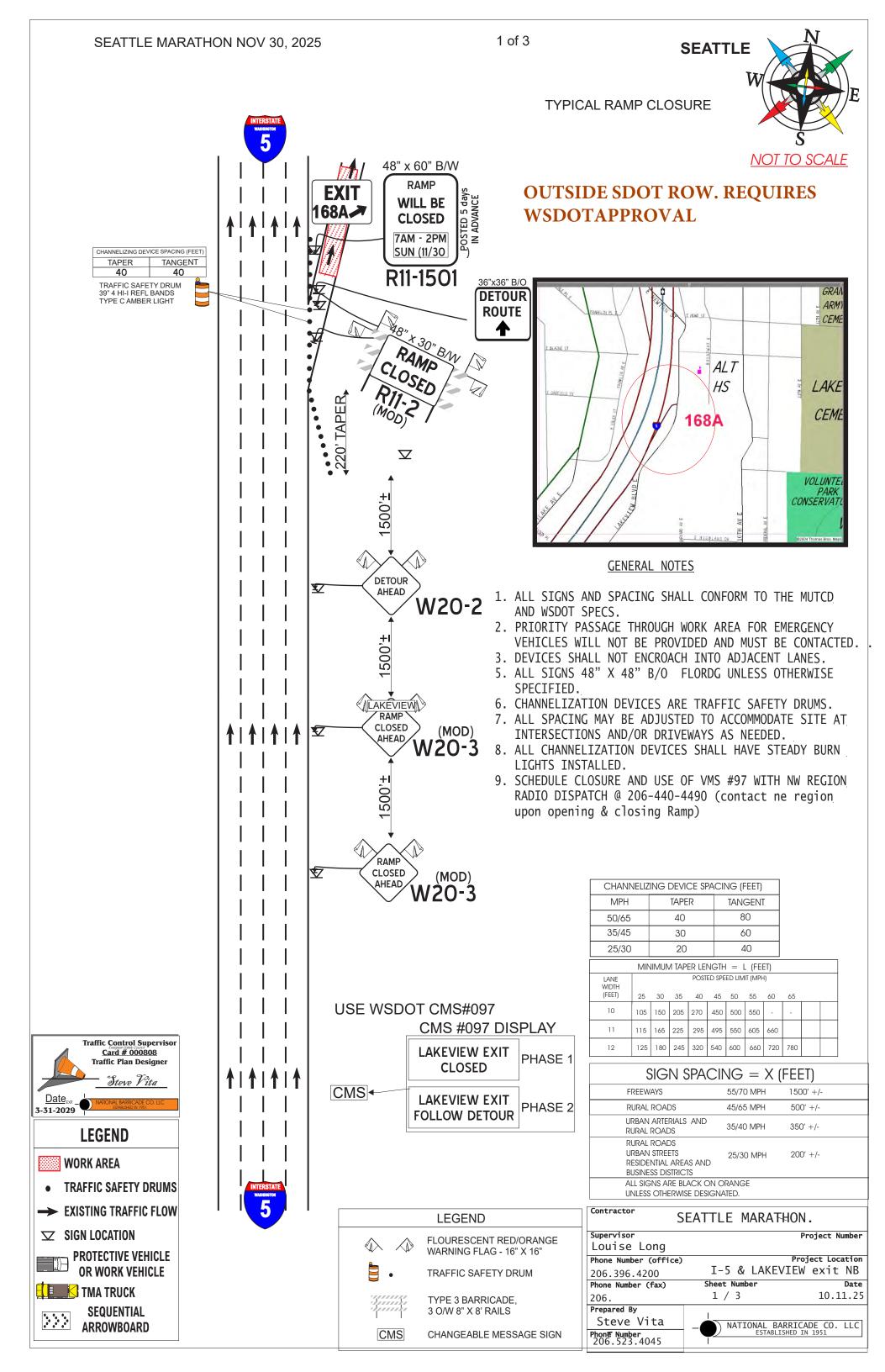
Seattle Marathon			
		Project Number	
Louise Long			
Phone Number (office)		Project Location	
206.396.4200	Pine St > Alask	an Way /Elliott	
Phone Number (fax)	Sheet Number	Date	
206.396.4200	38	11.13.25	
Steve Vita		RRICADE CO. LLC	
206.523.4045	ESTABLI	SHED IN 1951	

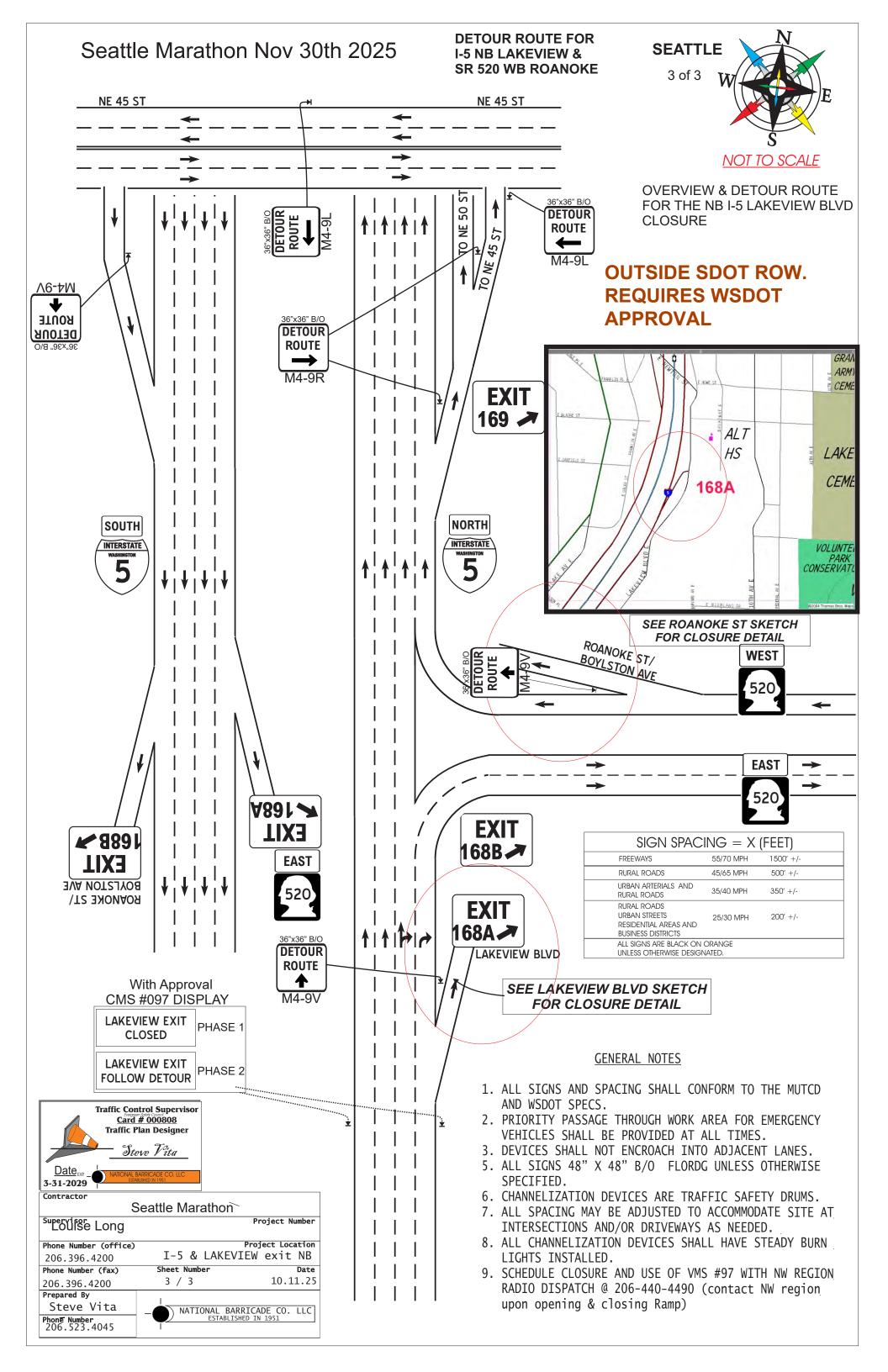
PCMS/VMB Nay Nask **PROGRESS** LOCAL **ACCESS** NO THRU **TRAFFIC TRUCKS U-TURN** 

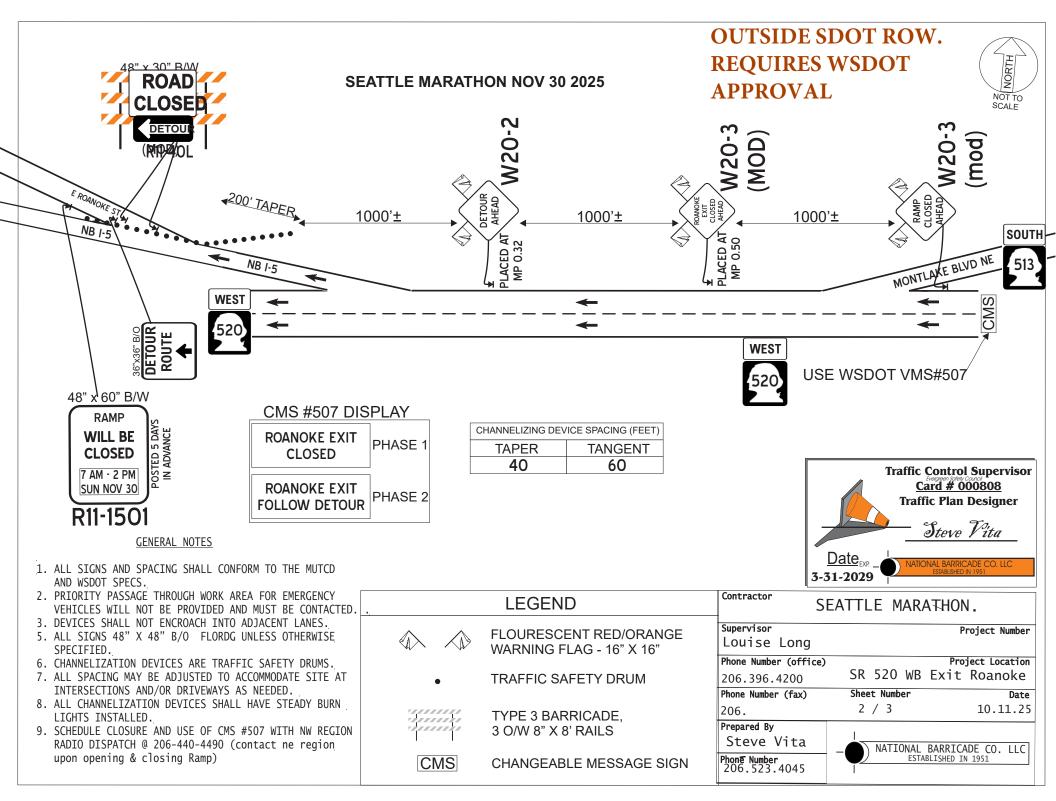
**ONLY** 

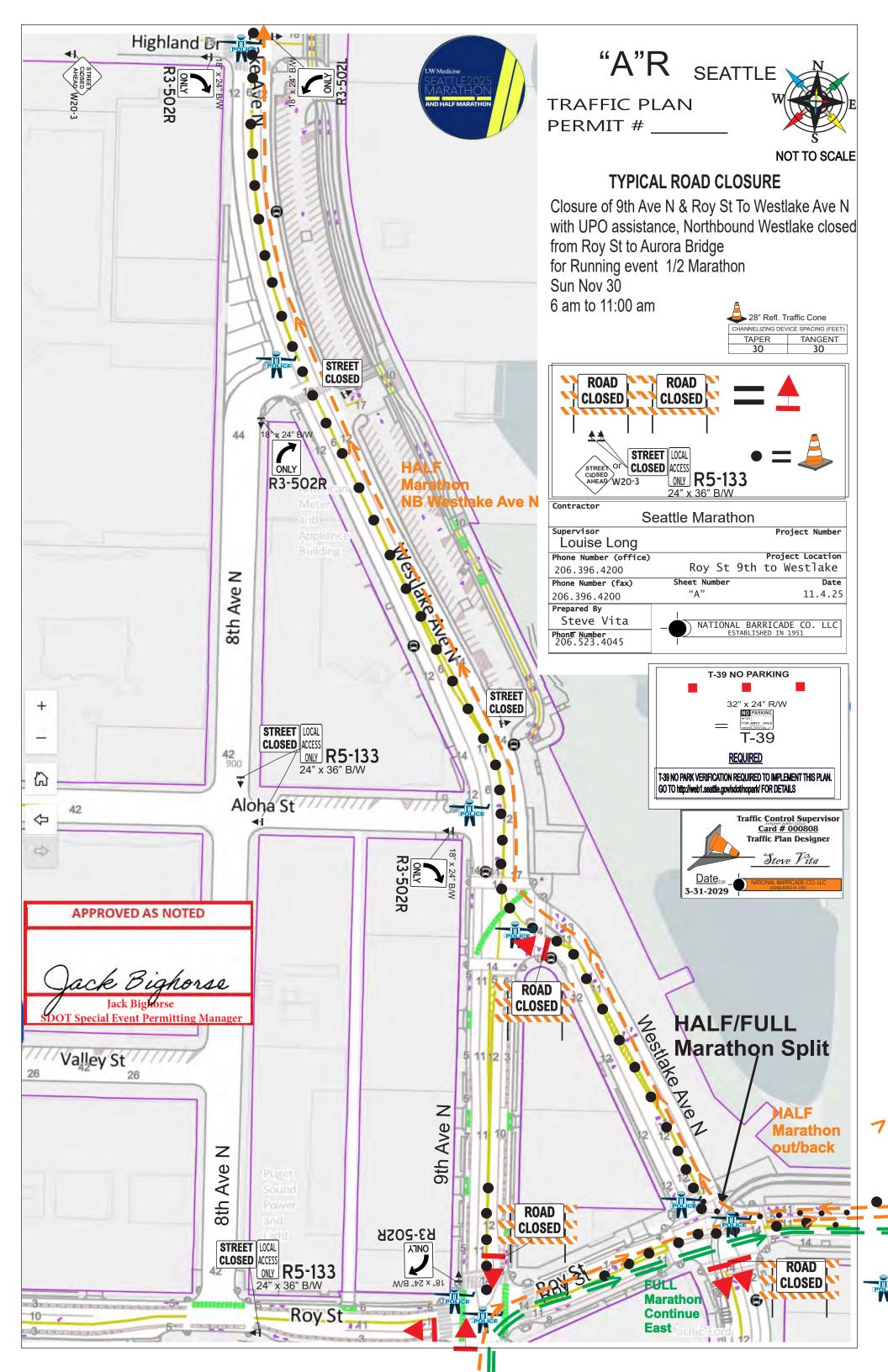
Alaskan Way CHARAL COROR DE CONTROL DE CONTRO W20-7

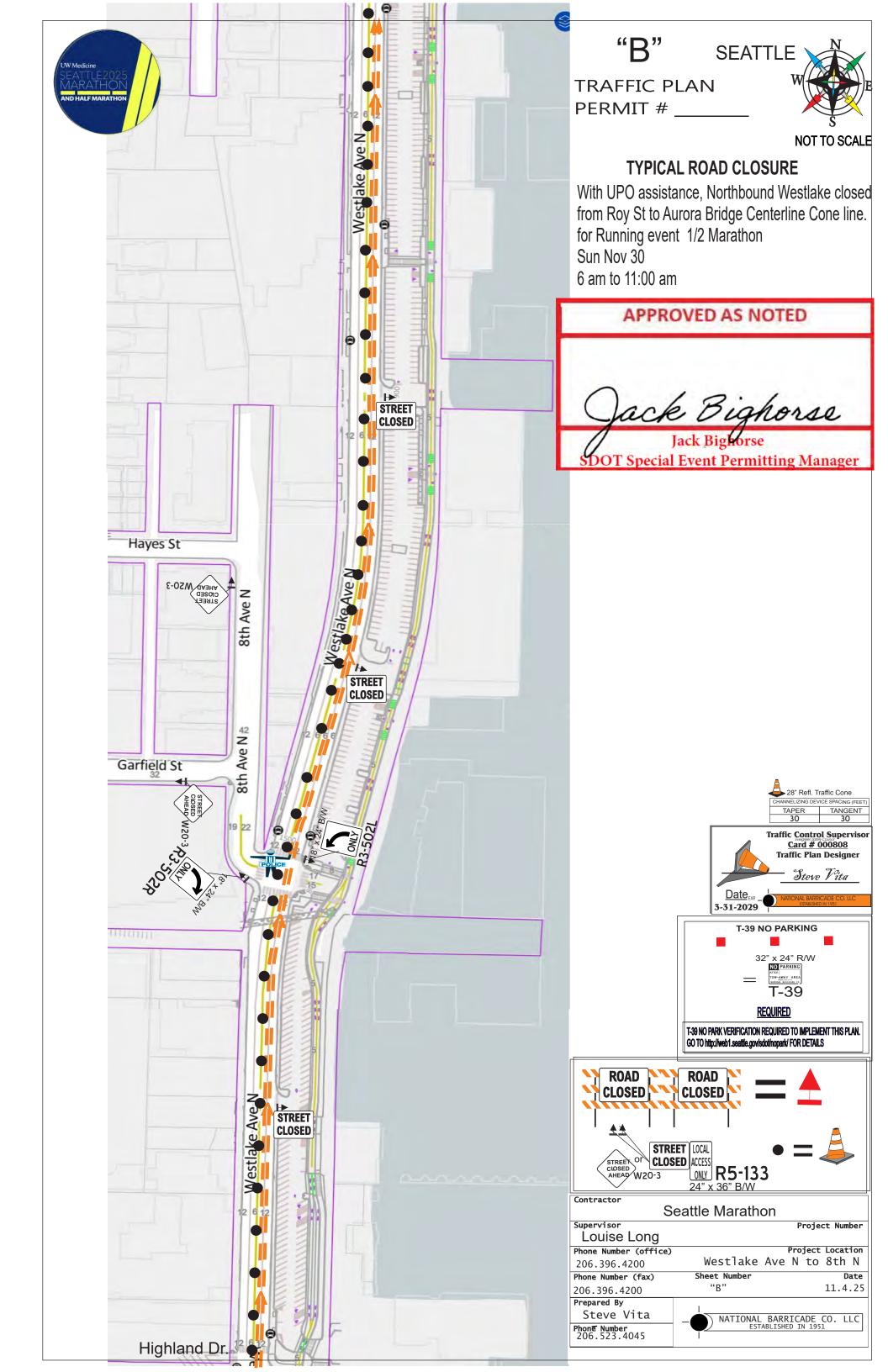
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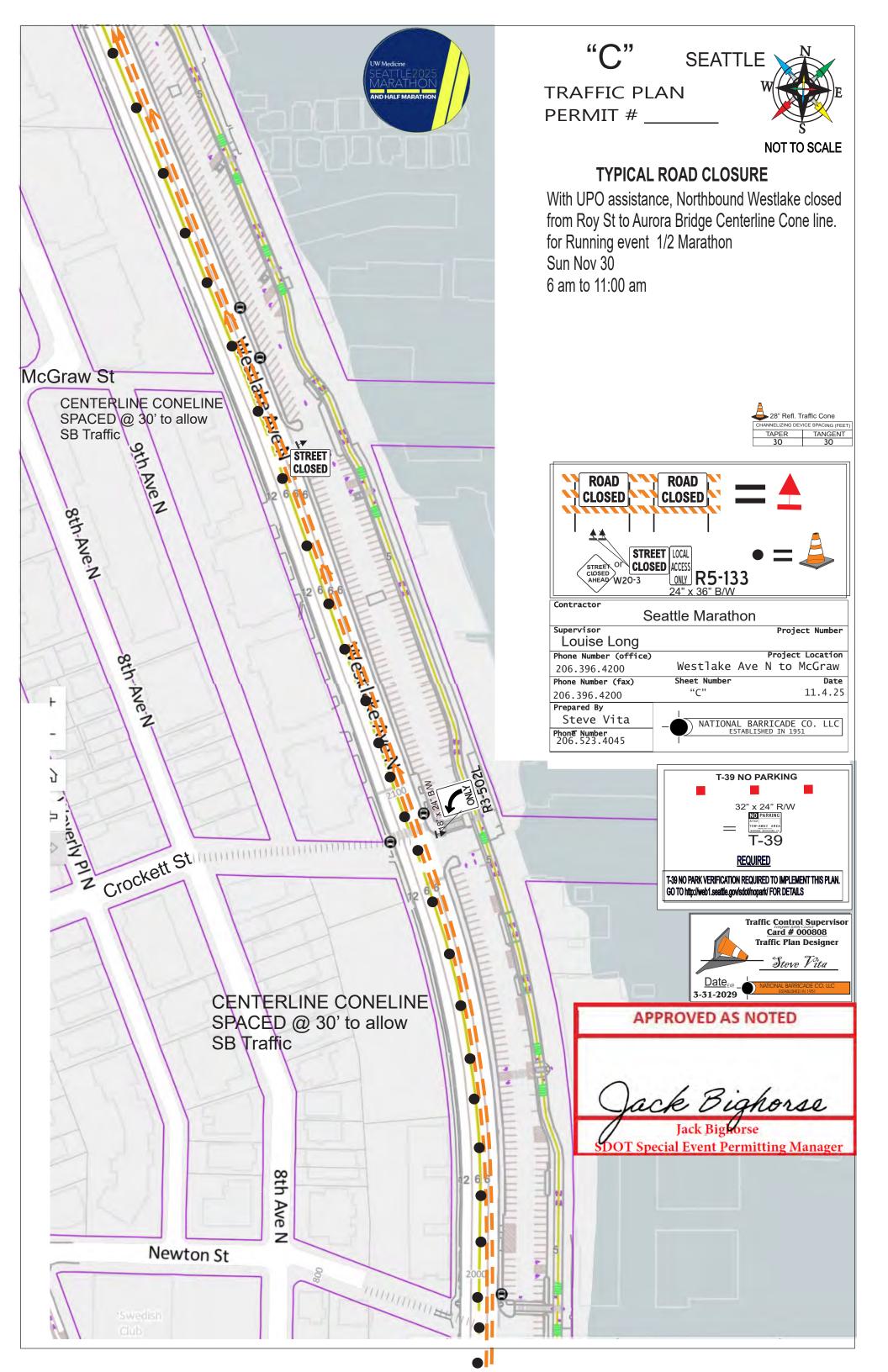


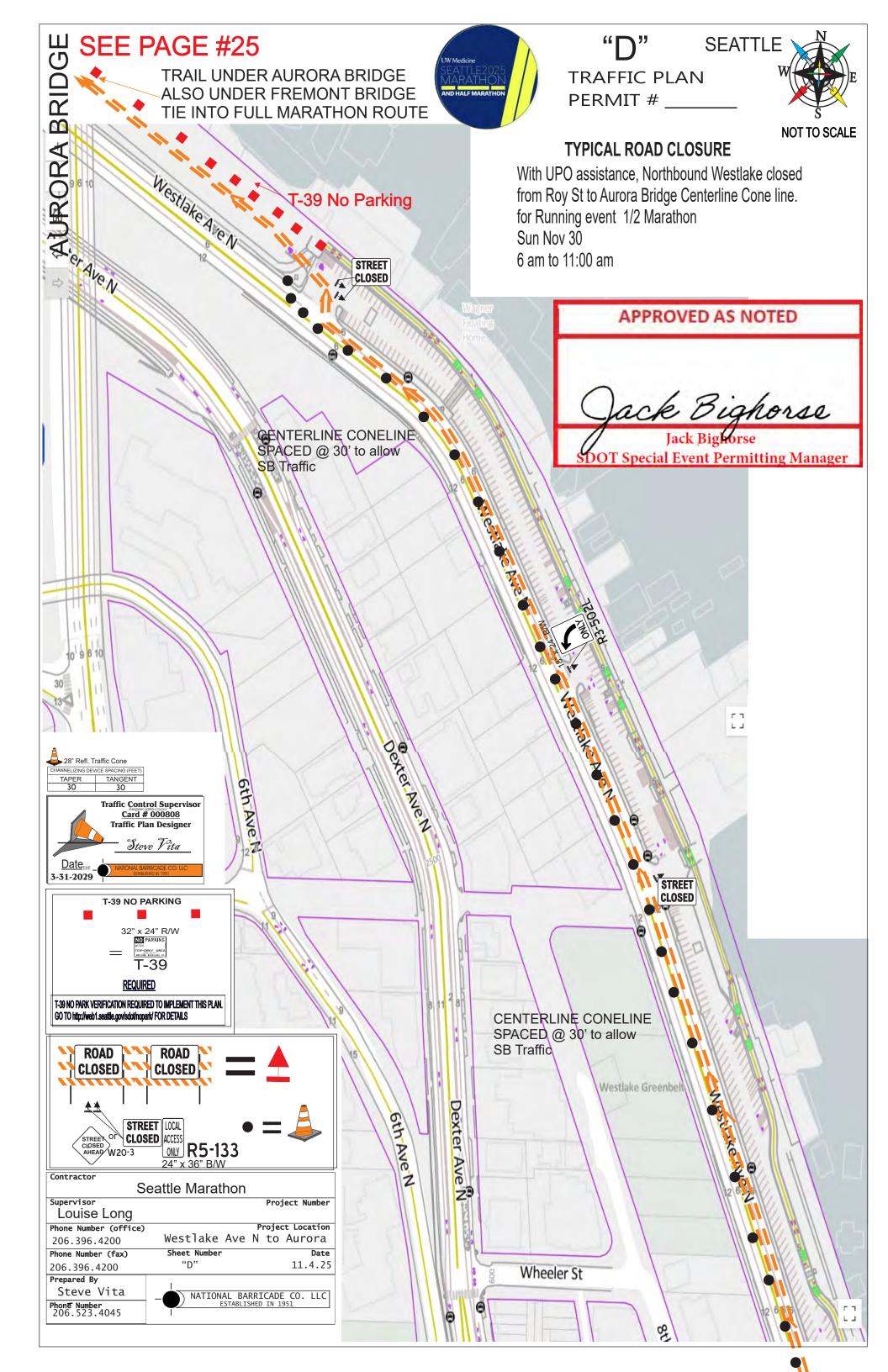














Seattle Department of Transportation 700 Fifth Avenue, Suite 2300 | P.O. Box 34996 Seattle, Washington 98124-4996 (206) 684-5253 | SDOTPermits@seattle.gov

**CLIENT ASSISTANCE MEMO** 

SEATTLE PERMITS - Part of a multidepartmental City of Seattle series on getting a permit

www.seattle.gov/transportation

# CHECKLIST FOR TRAFFIC CONTROL **PLAN SUBMITTAL**

Last Revised 12/5/17

Traffic Control Plans may be required as part of a Street Use Permit application.

This Client Assistant Memo (CAM) explains:

- 1. What is a Traffic Control Plan (TCP)?
- 2. When are TCPs required?
- 3. How to develop a TCP
  - I. Types of plans required
  - II. Base map requirements
  - III. How to show Traffic Control
- 4. Coordination requirements
- 5. How to Submit a TCP

# 1. WHAT IS A TRAFFIC CONTROL PLAN?

Activities in the right of way (ROW) can impede public mobility and access. Sometimes this requires placing temporary traffic control such as signs, cones, and delineators on the street, alley, or sidewalk to safely redirect the traveling public around a work zone.

A Traffic Control Plan (TCP) is a safety plan that illustrates how you will use temporary traffic control to safely route the traveling public—such as pedestrians, bicycles, motorized vehicles, and transit—around your work zone.

### Access to Information

Client Assistance Memos are available online at: www.seattle.gov/transportation/document-library/clientassistance-memos. Paper copies of these documents are available at our Permit Services Counter located on the 23rd floor of the Seattle Municipal Tower at 700 5th Avenue in downtown Seattle; phone number (206) 684-5253.

2. WHEN ARE TCPs REQUIRED?

TCPs are required:

- ✓ When work is on or impacts mobility on an arterial street
- ✓ If work is on or impacts any street within the High Impact Area or a Construction Hub:
  - The High Impact Area Mercer Street to the north, South Spokane Street to the south, Interstate 5 to the east, and Elliott Bay to the west (this area includes the Central Business District)
  - City-designated Construction Hubs, where activities from multiple projects may congest construction and impact mobility
- ✓ At the discretion of SDOT if the work poses a significant mobility impact

# 3. HOW TO DEVELOP A TCP

# I. Types of plans required:

- ✓ Work-hours plan: Submit a TCP that shows all mobility impacts during construction hours.
- ✓ Non-work hours plan: Submit a TCP that shows all mobility impacts after work hours when limited or no work is happening in the ROW
- ✓ Changing construction phases: Submit a TCP at each construction phase change even if the traffic control is not modified

LEGAL DISCLAIMER: This Client Assistance Memo (CAM) should not be used as a substitute for codes and regulations. The applicant is responsible for compliance with all code and rule requirements, whether or not described in this CAM.

# II. Base Map Requirements

The base map for your TCP must include a title block, existing channelization, and existing site conditions. See below for a list of all requirements.

# A. Title Block Requirements

<u>w-center</u> or <u>lower right corner</u> of plan, include: Project address Brief description of work
<u>per-center</u> of plan, include: Label as 'Work Hours' or 'Non-work Hours' Phase of work
per right corner of plan, include: Label as 'Traffic Control Plan' Street Use permit number (if known) Hours the TCP will be in place 24-hour contact person's name, company, phone number, and email address North arrow Scale bar if feasible (preferred scales: 1:20, 1:30, 1:40, 1:50, 1:60)

### In left center of plan, include:

- ☐ Standard notes:
  - 1. Reserve curb space with Traffic Permits 684-5086 in Pay Station blocks
  - 2. Haul Routes to be submitted to Don Smith, City Truck Officer, don.smith@seattle.gov
  - 3. Metro trolley coaches cannot shift more than 9' from the center of their overhead lines. Contact Metro Trolley at 477-1150 or trolley.impacts@kingcounty.gov. For Metro non-trolley coach or other transit agency relocations contact 477-1140 or construction.coord@kingcounty.gov
  - 4. Sidewalks are either open or not open. A sidewalk is closed if a minimum 4' path cannot be maintained measured from property line, or 5 ½' if created from face
  - 5. Standard Advance Warning Signs shall be used for plates or rough road during after-hours, including "Motorcyclist" sign
  - 6. If only one lane is open in a direction, that lane shall be a minimum of 11' wide, unless spotter/flaggers are used, in which case the lane can be a minimum of 10'
  - 7. Flaggers shall be used in accordance with WAC 468-95-302. UPO will be required if a traffic signal could be countermanded

#### B. Existing channelization

The TCP must show current channelization of the ROW impacted by the work. This information may be found using the TCP Base Map web tool provided by SDOT at http://web6.seattle.gov/sdot/trafficcontrolplanmap/.

If the TCP Base Map web tool does not reflect current conditions, a plan must be developed that includes: ☐ Channelization lines (including painted crosswalks) ☐ I ane widths ☐ Curb lines (face of curb) ☐ Sidewalks ☐ ROW limits ☐ Adjacent property addresses ☐ Street names ☐ Street centerline ☐ Other traffic controls currently in-place C. Existing Site Conditions Existing site conditions such as access points, transit facilities, curb space, and other ROW elements must be shown on the TCP. Existing site conditions may include: □ Business access points and driveways ☐ Bicycle facilities Protected Bicycle Lanes (PBL) -- bicycle lanes physically separated from vehicles by barriers or other traffic-control devices • "Cycle Tracks" Bicycle lanes delineated by painted striping on pavement City-designated bike ways and greenways • Refer to the City of Seattle Bike Master Plan for additional information about existing and proposed bicycle infrastructure ☐ Transit zones including **bus stops**, **overhead** trolley lines, at-grade Street Car and Light rail

tracks. ☐ Visibility restrictions such as trees, power or utility poles, and/or street furniture (such as benches or public art) that may affect

pedestrian, bicycle, or vehicle traffic.

☐ Show parking lanes (also known as "curb space") in or adjacent to your work zone and also on nearby streets that your work will affect. Indicate parking designations, such as 3-minute passenger or load zones, pay-to-park parking stalls, parking meter locations, and residential parking zones (RPZs).

### III. How to Show Traffic Control

You must show temporary traffic control on your TCP base map. The City of Seattle Traffic Control Manual for In-Street Work (TCM) provides guidance on which temporary traffic control devices should be used for Seattle's specific urban conditions. It also explains how the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) has been interpreted for use in Seattle. The most current edition is available for download as a pdf: www.seattle.gov/ transportation/document-library/manuals/trafficcontrol-manual.

In addition to the requirements of the above mentioned manuals, the following elements are also required:

- ☐ Footprint of the work zone including:
  - Dimensions of the work zone
  - Location dimension from a fixed object or ROW line to the edge of each work zone limit
- ☐ Pedestrian detours or reroutes, refer to CAM 2110: How to Plan, Document and Implement Pedestrian Mobility In and Around Work Zones
- ☐ Bike lane and trail detours and/or closures; the public must be notified 72 hours in advance using on-site signage
- ☐ Revised traffic lane widths:
  - Each lane must be at least 11' wide when only one lane is available in one direction
- ☐ Potential access problems for bordering properties; label alternative access points and
- ☐ Call out and label proposed temporary traffic control signs, as well as channelization device locations, types, and numbers. Identify any specially-worded signs or other necessary nonconventional devices. Either call out spacing or attach TCM spacing chart.
- □ Locations of flaggers or police officers

#### 4. COORDINATION REQUIREMENTS

Coordination with other SDOT Divisions or agencies may be required during or after your permitting process.

# **Curb space impacts:**

- Carpool space impacts: Nathanial Frost at (206) 684-5312 or nathanial.frost@seattle.gov
- Short term parking and load zone impacts: Call: (206) 684-5086

#### In-Person:

Seattle Municipal Tower 700 Fifth Ave, Floor 37 Seattle, WA 98104

 Long term parking impacts and pay station removal/relocation: No-Park signs are not recommended for long term parking impacts. please contact Kelly Hall at (206) 684-5370 or kelly.hall@seattle.gov at least 10 business days prior to beginning work

Haul route approval: Please contact Don Smith at (206) 684-5125 or don.smith@seattle.gov at least 10 business days prior to beginning work, additional coordination with more advance notice may be required in High Impact Areas.

**Transit impacts:** The contractor shall notify King County Metro Transit in advance of any construction that may disrupt transit service per the following schedule.

- A. Five working day notice for any work requiring a temporary bus stop
- B. Ten working day notice for relocation of a bus shelter or reroute of bus service
- C. Fifteen working days advance notice to deactivate overhead trolley wires (known as an "outage") and activate electric-storagebattery trolley busses. Generally allowed only on weekends and subject to vehicle and staff support capacity restrictions.
- D. No two consecutive transit stops may be closed
- If trolley wires are present, call (206) 477-1150 or email trolley.impacts@kingcounty.gov
- If trolley wires are not present, call (206) 477-1140 or email construction.coord@ kingcounty.gov

# Traffic control requirements outside the City of Seattle:

- King County Traffic Engineering Department: 1-800-KC-ROADS (1-800-527-6237)
- Washington State Department of Transportation (WSDOT): Northwest Region Construction Traffic Office (206) 440-4471
- City of Shoreline: Traffic Engineer (206) 801-2431
- **City of Tukwila:** City Engineer (206) 431-2455

#### 5. HOW TO SUBMIT A TCP

Traffic Control Plans are submitted to SDOT as part a Street Use permit application package. A TCP may be submitted by itself if an application was previously submitted.

- Email your TCP to SDOTPermits@seattle.gov. If submitting your TCP as part of a utility permit application, email SDOTUtilPermits@seattle.gov. (SIP and UMP applications must be submitted in person)
- Or submit in person at our Street Use Permit Services Counter. Location and hours of operations for the Street Use Permit Services Counter are below.

#### Street Use Permit Services Counter

700 5th Ave, Suite 2300 Seattle, WA 98104 Hours of Operation: www.seattle.gov/transportation/permits-andservices/permits/permit-counters-client-assistancememos

Please visit the Street Use website at the below link for application requirements for each type of permit.

www.seattle.gov/transportation/permits-andservices/permits

#### **RESOURCES AND LINKS**

The City of Seattle Traffic Control Manual for In-Street Work

www.seattle.gov/transportation/document-library/ manuals/traffic-control-manual

City of Seattle Street Classification Map http://seattlecitygis.maps.arcgis.com/apps/ webappviewer/index.html?id=a808f790a24e474d86ec de00dae81cee

City-designated Construction Hubs www.seattle.gov/transportation/projects-andprograms/project-and-constructioncoordination-office/construction-hub-coordination

SDOT TCP Base Map web tool http://web6.seattle.gov/sdot/trafficcontrolplanmap/

City of Seattle Bike Master Plan www.seattle.gov/transportation/document-library/ modal-plans/bicycle-master-plan

City of Seattle Protected Bike Lanes www.seattle.gov/transportation/projects-andprograms/programs/bike-program/protected-bikelanes

CAM 2110 How to Plan, Document and Implement Pedestrian Mobility In and Around Work Zones www.seattle.gov/Documents/Departments/SDOT/ CAMs/cam2110.pdf

Establishing Temporary No Parking Zones www.seattle.gov/transportation/permits-andservices/permits/parking-permits/temporary-noparking-permits

CAM 2114 – Temporary No Parking Signs and Easels www.seattle.gov/Documents/Departments/SDOT/ CAMs/CAM2114.pdf

Street Improvement Permit (SIP) Application www.seattle.gov/transportation/permits-andservices/permits/street-improvement-permits



Seattle Department of Transportation 700 Fifth Avenue, Suite 2300 | P.O. Box 34996 Seattle, Washington 98124-4996 (206) 684-5253 | SDOTPermits@seattle.gov

**CLIENT ASSISTANCE MEMO** 

SEATTLE PERMITS - Part of a multidepartmental City of Seattle series on getting a permit

www.seattle.gov/transportation

# **TEMPORARY NO PARKING SIGNS AND EASELS**

Last Revised 12/5/17

Temporary No Parking Zones are established to restrict on-street parking and provide curb space for purposes such as construction activity (that may require a Street Use permit), moving vans, or to clear a street for special events like a parade. The restricted area is not intended to be used for parking of personal vehicles and is regulated by the Seattle Department of Transportation. Any valid on-street parking space, whether paid or unpaid, may be considered for use as a Temporary No Parking Zone.

In areas without parking pay stations or parking meters, establishing a Temporary No Parking Zone requires placement of type T-39 or T-38 easels, and completion of a confirming online validation form. Information about Temporary No Parking Zones, with a link to the online application and a photo example of how to place a confirming public notice on an easel can be found here: www.seattle.gov/transportation/ permits-and-services/permits/parking-permits/ temporary-no-parking-permits. The Seattle Traffic Control Manual for In-Street Work describes how to place the signs in the right of way and can be found here: www.seattle.gov/transportation/documentlibrary/manuals/traffic-control-manual.

Temporary no parking signs and easels will not be considered valid if they do not clearly indicate a contact name and telephone number, if they do not clearly indicate start and stop dates and times, and if there is not a copy of the confirming public notice placed on at least two signs per block.

The contact name and number is the responsible party for the sign placement. This name and number are in addition to the existing phone number on T-38's and T-39's for towing purposes (206-684-5444).

The Online No Park Verification Form replaces the prior hard-copy form that had to be printed out and faxed to the Seattle Police Department's Parking Enforcement Unit. The Online No Park Verification Form shall be submitted after setting the Temporary No Parking signs, at least 24 hours and preferably 72 hours prior to the beginning of the desired restriction and enforcement. This gives those who may have previously been legally parked in the zone ample opportunity to move their vehicles prior to the start date for the zone. A copy of the confirming public notice shall be affixed to at least two signs per block, in such fashion as to not obscure the sign face and with protection from weather. One associated permit number should be indicated on the form.

Any parking restrictions desired in pay to park areas (meters or pay station controlled) require contact with SDOT's Traffic Permits Counter at 684-5086. Generally, the SDOT Parking Shop will restrict the parking in these areas, rather than the permittee. No Parking signs may be used if the restrictions occur outside the paid parking hours; however, the spaces must still be reserved through the Traffic Permits Counter, and the temporary no parking zone online verification procedure must still be followed.

Signs placed in a manner that do not conform to these guidelines will not be enforced by the Seattle Police Department's Parking Enforcement Unit and may be removed by the City of Seattle.

LEGAL DISCLAIMER: This Client Assistance Memo (CAM) should not be used as a substitute for codes and regulations. The applicant is responsible for compliance with all code and rule requirements, whether or not described in this CAM.

# **SIGN EXAMPLES**

NO	PARKING
FROM	T0
TOW-	AWAY AREA
1 1 1 1 1 1 1 1 1	HONE 684-5444 ALT PAVING 684-7538

T-38

NO	PARKING
FROM	
TO	
	HONE 684-5444

T-39

#### **Access to Information**

Client Assistance Memos are available online at: www.seattle.gov/transportation/document-library/client-assistance-memos. Paper copies of these documents are available at our Permit Services Counter located on the 23rd floor of the Seattle Municipal Tower at 700 5th Avenue in downtown Seattle; phone number (206) 684-5253.